

Pixley Public Utility District

Board of Directors Board Meeting

Date: August 5, 2024

Time: 6:30 P.M.

Place: 232 East Davis Pixley CA 93256

Contact: (559)757-3878

Agenda:

1. Call to Order

2. Minutes

3. Bills to be Paid

4. Public Comments

- Members of the public may address the Board during public comments regarding any matter which is under the jurisdiction of the Board. Comments shall be limited to three minutes per person with thirty minutes overall for the entire comments period, unless otherwise indicated by the Board President.

5. Rosendo Rodarte

- Discuss Account 20690 Commercial/Residential Dwelling Payment Options.

6. Manuel Valdovinos

- 1086 S Market St Discuss Sewer options for new development on property.

7. Village 5 LLC DBA Park Village -Susie Boutonnet & Rebecca Brown

- Options for 33 Undeveloped spaces held and discussion of potential future development options.

8. Provost & Pritchard

1) Development Update and Report on Active Items

a) Available Water Units **116**

- Will Service Letters
 - Mercado – Walnut (11/19, 11/22, 3/24) **1**
 - Orneles – 270 Court (12/19, 2/23, 3/24) **3**
 - N&S Truck Stop (11/21) **22**
 - Palma-Quiroz – 888 Walnut (7/22) **1**
 - Thandi/Singh – 174 Court (12/22, 1/24) **24**
 - Pixley Park (2/23) **2**
 - Correa – Tr. 7445 (4/23) **18**
 - Robles – 339 Walnut (6/23) **2**
 - Terrel – 1424 Terra Bella (12/23) **1**
 - Palma – 772 Main Street (1/24) **1**
 - Ayon – 585 ½ Walnut Avenue (1/24) **1**

- Jacobo – 156 Pine (3/24) 1
- Valdovinos – 1086 Market (7/24) 1
- Remaining Available Water Units 40
- Projects in *italics* have expired. Recommend sending notification letters indicating that extension requests are necessary. Projects in ***bold italics*** have applied for extensions. Projects in **bold** are new projects. Projects ~~struck out~~ have been constructed.

b) Pixley Elementary School

- PPUD received notification from Pixley Elementary School requesting information associated with potential annexation of the school to the PPUD. Communications have been initiated. Tulare County LAFCo has responded with some suggestions on how to proceed. A task checklist and budget are being prepared for the school to review and initiate the process. Correspondence with the school and LAFCo is ongoing.

2) Infrastructure Planning

a) Well and Waterline Replacement Project

- Near-term activity for the month:
- Well 5: Well 5 is now producing compliant water. Programming and sound enclosure are complete. Potential for some additional adjustments to the programming to allow for no bypass to waste if the pump has run within a few hours.
- Well 6: Work is complete.
- The financial hardship memorandum associated with Proposition 84 funds was approved at the October Board meeting and was sent. Michael and Ronnie met with State grant staff, who acknowledged the hardship and are reviewing the information to determine any potential compensatory payment to PPUD.
- Recommended Action: Board’s Pleasure

3) Funding Assistance Applications

a) Interim Emergency Drinking Water and Drought Related Drinking Water Funding

- The fill station passed water tests and is in service. The State is issuing an extension to the contract. PPUD received the State license through the California Dept. of Public Health. Mark Magtoto, our State representative, visited the site March 27 and was positive and helpful in his assessment. The latest reimbursement request was deemed acceptable by Mark Magtoto and sent for payment. Filter is installed and we received a “non-detect” test results for 1,2,3-TCP. Final maintenance items have been addressed. P&P staff completed the final report and will complete the final reimbursement request when we receive the final invoice from the contractor.
- Recommended Action: Board’s Pleasure

b) Drought Relief Grant Applications to the Department of Water Resources- Well 4A

- Bids were received on July 16, 2024. A request for additional funds and schedule has been submitted to DWR to allow the award. DWR has reviewed the request and will likely provide a response prior to the Board meeting. If sufficient additional funds are granted, the PPUD will be able to issue the Notice of Award for construction. The request for additional funds and schedule is attached separately.
- Recommended Action: Authorize execution of Award to Steve Dovali Construction if DWR amends the Grant to provide sufficient funds.

c) TCP Planning Grant from the State Water Resources Control Board – Well 5, Well 3A, 4, & 6

- The State has authorized Self Help Enterprises with a Technical Assistance Grant for the project.
- Design and environmental work proceed. Environmental documents are expected to be ready for adoption at the September Board Meeting.
- Recommended Action: Board’s Pleasure

d) TCP Construction Grant Applications to the State Water Resources Control Board – Well 5, Well 3A, 4, and 6

- The State has assigned a Project Manager for the Construction Grant Application. Information has been requested by the State to continue to process the application.
- A progress meeting with the State is scheduled for August 12, 2024.
- Recommended Action: Board’s Pleasure

4) County Road Projects

- County Staff approached the PUD concerning two additional roadway projects. Including the Court Street project, the locations include:

Location	Water Valves	Sewer Manholes	Projected Cost	Projected Date
Court St. Park St. to School St.	33	13	\$63,350	Spring 2024
Terra Bella Ave. Rd. 96 to Cedar St.	7	1	\$16,000	Summer 2024
Terra Bella Ave. SR 99 to School St.	TBD	TBD	TBD	Summer 2025

- County Staff has reached out concerning Terra Bella payment for utility work. Board directed P&P staff to work with County Staff to draft a new loan agreement for the work at the June meeting.

- The County has indicated that excess funds from the ARPA project in Pixley might be eligible for use to pay down a portion of the Court Street loan, as associated with water system improvements. A request for additional information has been sent to the County. The excess funds amount to \$32,209.
 - Recommended Action: Board's Pleasure
- 5) On-Going Consultant Service Agreement
- The Consultant Service Agreement (CSA) between Pixley PUD & Provost & Pritchard has not been formally renewed since 2016. I have attached an updated CSA for review and approval for the 2024/2025 fiscal year.
 - Recommended Action: Review and approve CSA
- 6) Thriving Communities
- Self-help Enterprises and County of Tulare staff reached out concerning an FHWA grant. A meeting was held on June 18 to discuss. Potential uses for the award include feasibility studies, public outreach efforts, or specific projects. One such project includes funding for the utility adjustments within County Road projects (Court Street and Terra Bella Avenue).
 - Recommended Action: Board's Pleasure
- 7) Lead Service Line Inventory
- P&P staff is researching State requirements for lead services within Pixley water services. Deliverable to the State is due in October. A workplan for specific actions to be performed is required prior to physical verification of water service materials. A draft workplan has been submitted to the State for preliminary comments. A final workplan would be submitted once preliminary comments have been received. The Lead Service Line Inventory is due to the State in October 2024. The draft workplan is attached as a separate document. A proposal for initial work is also prepared for authorization to proceed. A request has been submitted to Badger Infrastructure Solutions for initial potholing of a portion of the water services in Pixley.
 - It is recommended that an application for financial assistance is submitted to the State for some of the field investigations required to complete the inventory. A copy of the application for financial assistance is attached.
 - Recommended Action: Authorize proceeding with preparing the workplan
 - Recommended Action: Board's pleasure regarding potholing authorization
 - Recommended Action: Authorize submittal of an application for financial assistance to complete the Lead Service Line Inventory.
- 8) SSMP update
- Pixley PUD has received a Notice of Applicability for the Sanitary Sewer Management Plan. The State has several requirements associated with

updating the existing plan to comply with the new General Order. A proposal to perform the necessary updates is attached for consideration

- Recommended Action: Board's Pleasure

9. Tools & Maintenance

10. Other Matters

1) Phone Stipend

- OIT KC McPhetridge uses his personal cell phone to accept business-related phone calls at all times of the day. It is requested that a stipend not to exceed \$100.00 be paid to KC monthly with the end of the month payroll.
- Recommended Action: Discuss, consider, and potentially approve a stipend amount to pay KC McPhetridge monthly.

2) Tri Counties Bank

- Review, discuss, and potentially approve the opening of a District General Savings account with Tri Counties Bank Account with a 3.75 APY-3.68 APR. Signature Card is submitted for review and approval which would therefore also approve the adoption of the Organization/Unincorporated Association Resolution No. 2024-07.
- Recommended Action: Approve the opening of a District Savings Account, the execution of Account Signature Card that was submitted, and Adoption of the Organization/Unincorporated Association Resolution No. 2024-07.

3) Travel Trailer Possible Violations of Ordinance

- Review and discuss potential illegal connections of Travel Trailers that violate the PPUD Sewer Ordinance and Water Ordinance.
- Recommended Action: Review and discuss the potential Travel Trailers that have been located that potentially violate PPUD ordinances and decide how to move forward in correcting the potential issues.

11. Board Member Communications

12. Adjournment

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at the Pixley Public Utility District, 232 East Davis Pixley, during normal business hours. *"This institution is an equal opportunity provider and employer. Waste/Water Services are provided on an Equal Opportunity basis. Reasonable accommodation for alternative means of communication or access for individuals with disabilities will be made upon request. Call: (559)757-3878 to request accommodation.*