

# Pixley Public Utility District

## Board of Directors Regular Meeting

Date: November 7, 2022

Time: 6:30 P.M.

Place: 232 East Davis Pixley CA 93256

Contact: (559)757-3878

**NOTE: IF YOU WOULD LIKE TO CONFERENCE CALL INTO THE MEETING THE NUMBER IS: (701)802-5228 AND THE ACCESS CODE IS: 173772**

### Agenda:

**1. Call to Order**

**2. Minutes**

**3. Bills to be Paid**

**4. Public Comments**

- Members of the public may address the Board during public comments regarding any matter which is under the jurisdiction of the Board. Comments shall be limited to three minutes per person with thirty minutes overall for the entire comments period, unless otherwise indicated by the Board President.

**5. Tom Barns/Community Drinking Water Program**

**6. Correa Land Company/Will Serve Letter Request for 1072 East Ellsworth Avenue**

**7. Silvia Cruz Mercado/APN: 299-081-009/Updated Will Serve Letter**

- Discussion, consideration and possible action on above noted updated will serve letter

**8. T-MOBILE**

- Discussion, consideration and possible action on T-Mobile placing equipment on Water Tower

**9. Provost & Pritchard**

**1) DEVELOPMENT UPDATE AND REPORT ACTIVE ITEMS**

**a) Remaining Available Water Units -**

- |  |                         |
|--|-------------------------|
| • Will Serve Letters                     | <b><u>133 units</u></b> |
| • Elm St. – Medrano (5-16-19)            | <b>1</b>                |
| • 1575 N. Park (5-28-19)                 | <b>1</b>                |
| • 1224 E. Terra Bella Ave. (6-24-19)     | <b>1</b>                |
| • Walnut – Romero (09-17-19)             | <b>2</b>                |
| • 521 Walnut – Coronel (10-8-19)         | <b>1</b>                |
| • Mercado – Walnut (11-19-19)            | <b>1</b>                |
| • Orneles – 270 W. Court Ave. (12-20-19) | <b>3</b>                |
| • Mata – 1021 S. Walnut (2-4-20)         | <b>1</b>                |
| • Navarro – 637 W. Compton (6-29-20)     | <b>1</b>                |

- Campos – Pine St 2
- N&S Truck Stop (11-2-21) 22
- Palma-Quiroz (7-11-22) 1
- Correa (7-11-22) 1
- Camp (8-1-22) 1
- Correa (11-7-22) 1
- Remaining Available Water Units **93 units**

• Other:

- It is noted that a couple of developers have approached the District with questions regarding water and sewer capacity to support additional development. General information has been provided. It is recommended that developers be required to submit written requests to the District to determine what level of effort is appropriate and what costs the developers would be required to cover.
- Thandi – need input from the developer on the proposed configuration for sewer relocation. The developer’s engineer has been contacted and given utility plans. Provost & Pritchard to follow up to pursue executing the water and sewer easements for the initially planned services. Bob has submitted a formal request for a will-serve letter for his proposed apartments at Court and Main.
- Other – it is understood that the developer of the travel center north of Howard Avenue near Park Drive may be constructing the water line from Howard Avenue north to our water main extension project in the spring of 2023.
- There is a new request of development; plans were delivered to PPUD and will be reviewed by P&P.

2) INFRASTRUCTURE PLANNING

- Well and Waterline Replacement Project
- Near term activity for November:
  - Well 2A: The well has been destroyed. Some finalization remains.
  - Well 5: Bakersfield Well and Pump will be at Well 5 as soon as the rig is available, near the early part of November. Then, hopefully we have a recommendation on how to proceed to get the well back into production; emergency work progressing as approved.
  - A draft of a letter to the property owners of the property on Compton near Well 5 was sent separately for review and potentially, for Board consideration.
  - Well 6: Michael will review start up of Well 6 on October 31 and hopes to also go through any Punch List items that are completed. We have a meeting scheduled with USDA on November 8 to review the project. Well 6 is now producing water for the system. Punch List items will be reviewed. There will be several items for the Board to consider during the December meeting.

3) FUNDING ASSISTANCE APPLICATION

- a) Planning Grant and Construction Grant Applications to the State
  - The Planning Grant Application has been finalized and submitted to the State for consideration. The improvements would include the following:
    - Relocation of wastewater collection system improvements in the vicinity of Court and Main Streets

- Construction of a self-cleaning screen prior to the influent lift station at the WWTF
  - Construction on pumps in the aeration tanks to allow for dewatering of the aeration tanks when maintenance is required
  - Groundwater Monitoring Wells at the WWTF
  - Grit removal equipment at the WWTF
  - Sludge Drying Bed improvements at the WWTF
  - The State has assigned a Project Manager to the project application. The Project Manager has requested some additional information, which was submitted. PPUD sent the State the two-year budget. Provost & Prichard staff to verify if all items are submitted.
  - Recommended Action: Board's pleasure
- b) Interim Emergency Drinking Water and Drought Related Drinking Water Funding
- The Project received the final Grant Contract from the State. A kickoff meeting with the State was conducted and a task order was authorized for Provost & Pritchard to perform the design. Design has been initiated.
  - Recommended Action: Board's pleasure
- c) Drought Relief Grant Applications to the Department of Water Resources
- A Contract for the funding is expected from the Department of Water Resources has been received.
  - Well 4 Rehabilitation
  - This project would rehabilitate the Well 4 well casing in a manner similar to the work performed on Well 3A. An initial site visit may offer an option of a new well on the site as the rehabilitation effort rather than pulling the existing pump – due the recent experience of Well 2A. Communications with DWR and DDW will be initiated soon. The project would include a standby generator for Well 4. Funding has been approved for this project by DWR. Communications with DWR and DDW have been initiated and we are awaiting conceptual approval from DDW. Planning staff has re-submitted the CDQA documents to cover the new work. One option that has come up in the Well 4 discussion is to completely demolish the building at Well 4 and construct a small storage unit behind the existing office. What are the Board's thoughts on this?
  - A copy of the Addendum to the Water Supply and Distribution Improvement Project, Mitigated Negative Declaration is attached for review. It is suggested that the Addendum would be considered for approval at the December Board meeting.
  - Water main in Elm and loops to School Street
  - This project would provide a 10 inch main extension in Elm from Joanne to Ellsworth. In addition, this project would loop the waterlines in Carol, Holste, Sarah, and Diane to School Street. Funding has been approved for this project by DWR. Construction Documents have been started. Potential Schedule: Advertise November 4 and 18, Site review November 15, Bid Opening December 5. Would require authorization to award from DWR. Hope to award before the end of 2022 and begin construction January 2023.

- The total grant of \$1,896,677 is not considered to be sufficient. A request for additional funds has been submitted.
- Recommended Action: Board’s pleasure
- d) TCP PLANNING GRANT APPLICATIONS TO THE STATE WATER RESOURCES CONTROL BOARD – WELL 5, WELL 3A, WELL 2A AND 4
  - The Applications were submitted to the State for processing on June 23, 2020.
  - The State has authorized Self Help Enterprises with a Technical Assistance Grant for the project.
  - Design and environmental work have begun. Planning Grant Application for Wastewater Collection and Treatment improvements is in process.
  - Recommended Action: Board’s pleasure
- e) IRWM GRANT TO EVALUATE IMPROVING THE WATER LINE NORTH OF COURT ALONG PARK. (\$2,000,000 grant)
  - Water Main Loop Across State Route 99
  - This project would provide for a 12-inch main across State Route 99 north of Howard. The project would extend a 12-inch main north in Park Drive. The water main would loop from Main to Howard. Funding has been received from the County of Tulare for this project.
  - The property owner east of Park Drive and south of the Memorial Building will construct the water main across its frontage.
  - Several easements have been offered to the PPUD for the water main extension project.
  - Potential Schedule: Advertise November 4 and 18, Site review November 15, Bid Opening December 5. Would require authorization to award from County of Tulare. Hope to award before the end of 2022 and begin construction January 2023
  - Recommended Action: Accept and record easements
- 4) TULE BASIN WATER QUALITY COALITION – WATER FILL STATION
  - The Tule Basin Water Quality Coalition is requesting to enter into an agreement with the Pixley PUD for the installation and operation of a water fill station. The proposed location is the southeast corner of the tank site on School Street north of Terra Bella.
  - Updated information has been received and reviewed. Comments have been returned to the applicant. It is expected that an updated draft contract will be submitted to the Board for review in the near future.
  - Recommended Action: Board’s pleasure.
- 5) Water Supply Permit
  - PPUD received a letter from California Water Board concerning TCP at Well 6. P&P staff is developing recommendations.

**10. Tools & Maintenance**

**11. Other Matters**

- 1) Update/ District Opening
- 2) Update/Water Aging Project/Self-Help Enterprises

**12. Board Member Communications**

**13. Adjournment**

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at Pixley Public Utility District, 232 East Davis Avenue Pixley, during normal business hours. *“This institution is an equal opportunity provider and employer. Communication for Hearing Impaired: the TTY/TDD number is: (800)654-5984, voice only: (800)654-5988. Waste Water Services are provided on an Equal Opportunity basis. Reasonable accommodations for alternative means of communications or access of individuals with disabilities will be made upon request. Call: (559)757-3878 to request accommodation.”*