

# Pixley Public Utility District

## Board of Directors Regular Meeting

Date: October 4, 2021

Time: 6:30 P.M.

Place: 232 East Davis Pixley CA 93256

Contact: (559)757-3878

**NOTE: IF YOU WOULD LIKE TO CONFERENCE CALL INTO THE MEETING THE NUMBER IS: (701)802-5228 AND THE ACCESS CODE IS: 173772**

### Agenda:

**1. Call to Order**

**2. Minutes**

**3. Bills to be Paid**

**4. Public Comments**

- Members of the public may address the Board during public comments regarding any matter which is under the jurisdiction of the Board. Comments shall be limited to three minutes per person with thirty minutes overall for the entire comments period, unless otherwise indicated by the Board President.

**5. New Cingular Wireless PCS, LLC Option and Structure Lease Agreement**

- Discussion, consideration and potential action related to Option and Structure Lease Agreement with New Cingular Wireless PCS, LLC.

**6. Provost & Pritchard**

1) DEVELOPMENT UPDATE AND REPORT ACTIVE ITEMS

a) Remaining Available Water Units -

- Will Serve Letters **133 units**
- Elm St. – Medrano (5-16-19) **1**
- 1575 N. Park (5-28-19) **1**
- 1224 E. Terra Bella Ave. (6-24-19) **1**
- Walnut – Romero (09-17-19) **2**
- 521 Walnut – Coronel (10-8-19) **1**
- Mercado – Walnut (11-19-19) **1**
- Orneles – 270 W. Court Ave. (12-20-19) **3**
- Mata – 1021 S. Walnut (2-4-20) **1**
- Navarro – 637 W. Compton (6-29-20) **1**
- Campos – Pine St **2**

• Remaining Available Water Units **119 units**

• Proposed Truck Stop:

- The District forwarded comments to the engineer for the proposed Truck Stop.

- Recommended Action: Board’s Pleasure.

- Other:

- It is noted that a couple of developers have approached the District with questions regarding water and sewer capacity to support additional development. General information has been provided. It is recommended that developers be required to submit written requests to the District to determine what level of effort is appropriate and what costs the developers would be required to cover.
- 2) INFRASTRUCTURE PLANNING
- a) Well and Waterline Replacement Project
- Near term activity for October:
  - Work will focus on modification of Well 2A, continued progress on Well 6, work on Well 5, and water line improvements in the alley behind the elevated tank.
- b) Pine Street Sewer Project
- Project is constructed. The total contract is \$96,539.94.
  - Retention remains in the amount of \$4,827.00, which would be available to the Contractor 35 days after recording the Notice of Completion (September 14).
  - Recommended Action: Authorize the payment for retention after the 35 days have passed since recording the Notice of Completion for the project (October 19).
- c) Well 5 Emergency Repairs
- The repair project is complete. Staff continues to monitor operational adjustments.
- 3) FUNDING ASSISTANCE APPLICATION
- a) Interim Emergency Drinking Water and Drought Related Drinking Water Funding
- The State has provided an updated Scope of Work for District review. Comments to the updated Scope of Work have been returned to the State for final edits.
  - Recommended Action: Board's pleasure
- 4) DROUGHT RELIEF GRANT APPLICATIONS TO THE DEPARTMENT OF WATER RESOURCES
- Funds are available under a Drought Relief program of the Department of Water Resources. The funds are available on a first come, first serve basis – as long as DWR staff deem the projects suitable for funding
  - Three projects are defined, and the applications have been submitted to the State for consideration.
    - ❖ Water Main Loop Across State Route 99
      - This project would provide for a 12-inch main across State Route 99 north of Howard. The project would extend a 12-inch main north in Park Drive. The water main would loop from Main to Howard.
    - ❖ Well 4 Rehabilitation
      - This project would rehabilitate the Well 4 well casing in a manner similar to the work performed on Well 3A. The project would include a standby generator for Well 4.
    - ❖ Water main in Elm and loops to School Street
      - This project would provide a 10 inch main extension in Elm from Joanne to Ellsworth. In addition, this project would loop the waterlines in Carol, Holste, Sarah, and Diane to School Street.
  - Recommended Action: Board's pleasure

- 5) TCP PLANNING GRANT APPLICATIONS TO THE STATE WATER RESOURCES CONTROL BOARD
  - a) Well 5
    - The Application has been submitted to the State for processing on June 23, 2020.
  - b) Well 3A
    - The Application has been submitted to the State for processing on June 23, 2020.
  - c) Well 2A and 4
    - The Application has been submitted to the State for processing on June 23, 2020.
    - The State has submitted a request for a Technical Assistance Grant on behalf of the Pixley PUD to perform design and environmental tasks for the project.
- 6) IRWM GRANT TO EVALUATE IMPROVING THE WATER LINE NORTH OF COURT ALONG PARK.
  - The County of Tulare has authorized additional work to be performed on this project. The work involves defining the necessary easements that should be existing for the existing water and sewer mains in the vicinity of the project. In addition, modifications to the existing Caltrans encroachment permit are in process. The encroachment permit modifications include clauses to allow for the temporary closure of tow off ramps from State Route 99.
  - It is recommended that the District authorize submittal of a Project Completion Report to the County of Tulare.
  - Funding assistance opportunities are being investigated.
  - Recommended Action: Authorize execution and submittal of a Project Completion Report (attached).
- 7) WATER RECLAMATION AGREEMENT
  - The State has approved the Report of Waste Discharge, which would allow the termination of the reclamation agreement with Junio Farms.
  - Recommended Action: Board's Pleasure.
- 8) TULE BASIN WATER QUALITY COALITION – WATER FILL STATION
  - The Tule Basin Water Quality Coalition is requesting to enter into an agreement with the Pixley PUD for the installation and operation of a water fill station. The proposed location is the southeast corner of the tank site on School Street north of Terra Bella.
  - Updated information has been received and reviewed. Comments have been returned to the applicant.
  - Recommended Action: Board's pleasure.
- 9) POINT OF USE (POU) AMENDMENT TO THE WATER SUPPLY PERMIT
  - Pending receipt of documents from the Pixley elementary School and Middle School for review and consideration for approval and submittal to the DDW.
  - Recommended Action: Board's pleasure.

**7. Tools & Maintenance**

**8. Other Matters**

1) New District Trucks

- Discussion, consideration and possible action on getting new District pickups

2) NEW EMPLOYEE

- Discussion, consideration, and possible action on new employee hire

3) OIT PAY INCREASE

- Discussion, consideration and action on OIT pay increase not to exceed .50 cents

4) Credit Card for OIT

- Discussion, consideration and action on a credit card for OIT

5) F.Y.I./Suncrest Bank in in the process of merging with Citizens Bank

6) SETTLEMENT FUNDS

- Discussion, consideration and potential action related to investment of District funds for water treatment facilities.

**9. Board Member Communications**

**10. Adjournment**

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at Pixley Public Utility District, 232 East Davis Avenue Pixley, during normal business hours. *"This institution is an equal opportunity provider and employer. Communication for Hearing Impaired: the TTY/TDD number is: (800)654-5984, voice only: (800)654-5988. Waste Water Services are provided on an Equal Opportunity basis. Reasonable accommodations for alternative means of communications or access of individuals with disabilities will be made upon request. Call: (559)757-3878 to request accommodation."*