

# Pixley Public Utility District

## Board of Directors Board Meeting

Date: February 2, 2026

Time: 6:30 P.M.

Place: 232 East Davis Pixley CA 93256

Contact: (559)757-3878

### Agenda:

**1. Call to Order**

**2. Minutes**

**3. Bills to be Paid**

**4. Public Comments**

- Members of the public may address the Board during public comments regarding any matter which is under the jurisdiction of the Board. Comments shall be limited to three minutes per person with thirty minutes overall for the entire comments period, unless otherwise indicated by the Board President.

**5. Lavinder Singh – American Motel**

- Discuss potentiality of a bill reduction due to business not currently operating.

**6. Pixley Irrigation/Lower Tule Irrigation – Kirk Masters**

- Sustainable Groundwater Management Act (SGMA)

**7. Provost & Pritchard**

1) DEVELOPMENT UPDATE AND REPORT ON ACTIVE ITEMS

a) Available Water Units

- |   |                      |
|---|----------------------|
|   | <b>110</b>           |
| • Will Service Letters  |                      |
| • Thandi/Singh – 174 Court (12/22, 1/24, 3/25)  | 24                   |
| • Ayon – 565 Walnut Avenue (1/24, 3/25)   | 1                    |
| • Jacobo – 156 Pine (3/24, 3/25)  | 1                    |
| • <b>Valdovinos – 1086 Market (7/24)</b>  | <b>1</b>             |
| • <b>Galvan – 105 Airport (12/24)</b>   | <b>1</b>             |
| • Orellano – 782 S Main (3/25)  | 1                    |
| • Martinez – 656 W Bradbury (5/25)  | 1                    |
| • Terrel – 426 W Terra Bella (5/25)   | 2                    |
| • Correa – Tract 7445 (7/25)  | 18                   |
| • Medical Draw Station (9/26)   | 0 (existing service) |
| • Remaining Available Water Units   | <b>60</b>            |
| • Projects in <i>italics</i> have expired. Recommend sending notification letters indicating that extension requests are necessary. Projects in <b>bold italics</b> |                      |

have applied for extensions. Projects in **bold** are new projects. Projects ~~struck out~~ have been constructed.

b) Pixley Medical Clinic Expansion

- Pixley Medical Clinic is proposing an expansion. The Medical Clinic developers have indicated that they plan to submit plans for undergrounding of the SCE utilities within the adjacent PPUD property. If the Medical Clinic submits an updated proposal to connect underground conduit to PPUD, then PPUD will review, and route said proposal to AT&T and T-Mobile for review and comment with respect to the existing onsite lease agreements.
- Recommended Action: Board's Pleasure

c) Valdovinos (1086 Market) – Will Serve Extension Request

- Water/Sewer service is requested for a proposed warehouse. Conditions of the previous conditional will-serve letter have not been addressed. Improvement plans are required to show water and sewer service locations, and the extension of the sewer main to the subject property, prior to providing a will-serve extension.
- Recommended Action: Board's Pleasure

d) 105 Airport Road- Will Serve Extension Request

- Water service is requested for a single home residence on the property located at 105 Airport Road. PPUD currently provides water to 107 Airport Road through an Out-Of-District Water Service Agreement. A conditional will-serve letter was approved in December 2024 but has since expired.
- Recommended Action: Approve Will Serve Letter to 105 Airport Road

2) INFRASTRUCTURE PROJECTS

a) Drought Relief Grant from the Department of Water Resources – Well 4A

- The well pump and discharge piping have been installed, and site work is nearly complete. The contractor has been working on testing pump rotation, scheduling of generator source testing, Air Board inspection, and electrical and control items. Site surfacing and punch list items, as well as project startup activities are planned for completion by the end of the month.
- An inspection with DDW is scheduled for February 12, 2026
- The project was initiated in 2022 for the purposes of replacing the water main in a portion of Elm and to replace Well 4. The project duration has been much greater than everyone anticipated. All efforts have been made to keep the project within budget of the available grant; however, the grant funds have nearly expended. All efforts will be made to complete the remaining work

within the available grant funds as we process the final testing and start up procedures.

- It has been identified that the standard standby generator facilities could be vulnerable to vandalism. Staff have recommended a supplemental expanded metal cage be constructed around the standard generator control box and cables. A copy of the proposed change order form the Contractor is attached. Incorporation of said extra expenditure will cause the project to exceed available grant funds. If the change order is authorized, the Pixley PUD would be required to use its own funds. The options are to a) authorize the change order with Pixley PUD funds, or b) not proceed with the change order at this time. The cost submitted by the Contractor is \$12,141.24
- Recommended Action: Consider approval of the proposed change order.

b) TCP Planning Grant from the State Water Resources Control Board – Well 5, 3A, 4, & 6

- The State has assigned a Project Manager for the Construction Grant Application. All documents have been submitted for the construction funding application. The State has indicated PPUD could potentially receive a Construction Grant as early as June 2026

c) Wastewater Treatment Plant Planning/Funding

- Provost & Pritchard has initiated the USDA Predevelopment Planning Grant process. We are working with USDA to get the necessary access to RD Apply in order to start preparing the grant application documents.
- Recommended Action: Board’s Pleasure

3) COUNTY ROAD PROJECTS

- County Staff approached the PUD concerning three roadway projects. The locations include:

Location	Water Valves	Sewer Manholes	Projected Cost	Projected Date
Court St. Park St. to School St.	33	13	\$63,350	Spring 2024
Terra Bella Ave. Rd. 96 to Cedar St.	7	1	\$16,000	Summer 2024
Terra Bella Ave. SR 99 to School St.	23	8	TBD	Fall 2025

- The new reimbursement agreement for the Court Ave project is still pending.

- The County is processing the Utility Agreement (UA) for the second Terra Bella project with Caltrans for their review and approval. Once Caltrans approval is received, the County will provide the UA for PPUD consideration.
- Recommended Action: Board's Pleasure

## **8. Tools & Maintenance**

### **Public Hearings**

#### **9. Hearing, discussion, consideration, and potential action to Declare Sewer and Water Service Abandoned**

- **Property Address: 305 South Market Street**
- **APN: 298-042-008**

#### **10. Hearing, discussion, consideration, and potential action to Declare Sewer and Water Service Abandoned**

- **Property Address: 170 West Ellsworth**
- **APN: 299-160-034**

#### **11. Hearing, discussion, consideration, and potential action to Declare Sewer and Water Service Abandoned (1 (one) of the 2 (two) service connections on the property)**

- **Property Address: 354 South Main Street (also known as 380 South Main Street #B)**
- **APN: 299-160-033**

### **Close Public Hearing**

#### **12. Other Matters**

- 1) 651 & 655 East Terra Bella Avenue – APN 314-250-007
  - A Voluntary Abandonment Agreement was sent to the property owner of APN 314-250-007 regarding the two connections for water and two connections of sewer on the property on January 12, 2026 to be returned by February 2, 2026. The Agreement was not returned.
  - Recommended Action: Discuss and potentially approve to Re-Notice the property owner of an Abandonment Hearing for the March 2026 Meeting.
- 2) Connecteam – Timecard Application and Policy
  - Enrollment and testing have been completed. Next steps are to implement the software to be utilized.
  - A Time Tracking Policy for the Connecteam system is being presented for review and input.
  - Recommended Action: Discuss and potentially approve the Connecteam Time Tracking Policy and select an implementation date for the use of Connecteam for PUD Employees.

- 3) Pennies Coin Shortage
  - The U.S. Treasury is phasing out the penny due to production costs. Production of pennies is expected to stop in early 2026.
  - Banks have begun to stop receiving shipments of pennies and are unable to request them from the Federal Reserve for businesses.
  - Recommended Action: Discuss and potentially approve PPUD Staff to post a notice to residents regarding future payments regarding the penny shortage. Notice example provided for review.
- 4) Form 700 – Annual Statement of Economic Interests
  - Board Member’s Statement of Economic Interests forms to be submitted to the County of Tulare by April 1, 2026

### **Convene to Closed Session**

- 13. Public Employee Performance Evaluation (Government Code Section 54957(b)(1) Title: Operator in Training Kc McPhetridge**
- 14. Public Employee Performance Evaluation (Government Code Section 54957(b)(1) Title: Operations Supervisor Robert Masters**

### **Convene to Open Session**

- 15. Discussion, Consideration, and Potential Action to Increase Compensation of Operator in Training Kc McPhetridge in an amount not to exceed \$28.25, per hour, effective February 1, 2026**
- 16. Discussion, Consideration, and Potential Action to Increase Compensation of Operations Supervisor Robert Masters in an amount not to exceed \$34.00, per hour, effective February 1, 2026**
- 17. Board Member Communications**

#### **1) Monthly Board Meeting Date**

- Potentially changing the time of the monthly Board Meetings to an earlier time during the day or changing the meeting date to another day during each month.
- Recommended Action: Discuss the options and potentiality of changing the date or time of the monthly board meetings. Potentially determine and approve a new time or date of the monthly board meetings.

### **18. Adjournment**

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at the Pixley Public Utility District, 232 East Davis Pixley, during normal business hours. *“This institution is an equal opportunity provider and employer. Waste/Water Services are provided on an Equal Opportunity basis. Reasonable accommodation for alternative means of communication or access for individuals with disabilities will be made upon request. Call: (559)757-3878 to request accommodation.”*