

MINUTES

The Pixley Public Utility District held a Regular Board Meeting on the 2nd day of March, 2020 at the Pixley Public Utility District Office.

It was there determined that a quorum was present with the following Board Members present: Bob Chandler, Roger Ward, Ramon Cisneros, and Ronnie Prine. Board Member David Terrel was absent. Also present were: Chad Lew, Attorney for the District; Randy Masters, District Chief Operator; Jennifer Blevins; District Office Manager, Charlotte Eanes; District Office Assistant, Property Owners; Sergio and Norma Medrano and Community Members; Elena Saldivar and Gloria Villegas. District Engineer; Michael Taylor telephoned in to the meeting.

Meeting was called to order at: 6:30p.m.

Minutes: The minutes of the February 3rd Regular Board Meeting were submitted for review. On motion of Ronnie Prine and second by Roger Ward and a unanimous vote the minutes were approved as submitted. Motion Carried.

Bills to be paid: On motion of Ronnie Prine and second by Ramon Cisneros and a unanimous vote the following bills were ordered paid. **See Exhibit "A"**. Motion Carried.

Public Comments: N/A

Jose Ramos/762A, 762B and 762 ½ Main Street

- **Update on above noted addresses/separating out water lines**

No update not present.

Norma Medrano/637 W. Compton/APN 298-060-003/Will Serve Letter

- **Discussion, consideration and possible action on will serve letter for 637 W. Compton**

Sergio and Norma Medrano were present requesting a will serve letter for 637 W. Compton. Board advised capacity was available and asked for plans to be submitted to District Engineer for review. Board directed District Engineer; Michael Taylor to issue will serve letter after submittal of plans.

Frank Junio/Water Effluent Discharge Water Easement Agreement

- **Discussion, consideration and possible action on Frank Junio Water Effluent Discharge Water Easement Agreement**

Mr. Junio was present asking for termination of agreement. Mr. Junio stated that he has been approached for a solar power plant. It was stated by Chief Operator; Randy Master that no water had been discharged to Mr. Junio's property in many years due to less water coming out at the plant. Chad Lew; Attorney for the District stated that he would have to check with District Engineer; Michael Taylor who would in turn have to check with the State to ensure this could be done. Will be continued to April Board Meeting.

Convene to Closed Session

The Board convened to closed session at 6:47 p.m. for Conference with Legal Counsel – Existing Litigation (Government Code Section 54956.9(d)(1)).

Name of Case: Pixley Public Utility District v. The Dow Chemical Company, et al., San Francisco County Superior Court, Case Number CGC-18-569745.

The Board reconvened to Open Session at: 6:57 p.m.

No report on closed session.

Provost & Pritchard/Development Update and Report Active Items

Remaining Available Water Units -	<u>133 units</u>
--	-------------------------

Will Serve Letters

Elm Street – Medrano (5-16-19)	1
---------------------------------------	----------

1575 N. Park (5-28-19)	1
-------------------------------	----------

1224 E. Terra Bella Ave. (6-24-19)	1
---	----------

Walnut – Romero (09-17-19)	2
-----------------------------------	----------

521 Walnut – Coronel (10-8-19)	1
---------------------------------------	----------

Mercado – Walnut (11-19-19)	1
------------------------------------	----------

Orneles – 270 W. Court Ave. (12-20-19)	3
---	----------

Mata – 1021 S. Walnut (2-4-20)	1
---------------------------------------	----------

Remaining Available Water Units	<u>122 units</u>
--	-------------------------

Tract 770

Construction has been progressing.

The developer is in the process of constructing 6 model homes. It is recommended that the developer is required to pay the connection fees for the 6 model homes. It is also recommended that the developer is required to pay ½ of the connection fee for each subsequent house upon receipt of a building permit, with the remainder due prior to receipt of occupancy permit from the County.

After some discussion on motion of Roger Ward and second by Ronnie Prine and a unanimous vote the Board agreed with Michael's recommendation of the developer paying the connections for the 6 model homes and then for each subsequent house the developer will pay ½ of the connection fees upon receipt of a building permit, with the remainder due prior to receipt of occupancy permit from the County. Motion Carried.

District Engineer; Michael Taylor will send a letter to the County and the developer to this effect.

Recommended Action: Board's pleasure

Pixley Elementary School

The Pixley PUD has been contacted by consultants for the Pixley Elementary School regarding a proposed expansion of the School. The details of the proposed expansion have not yet been received for official review and comment. It has been expressed to the consultants for the school that annexation of the elementary school to the Pixley PUD boundary is recommended.

Infrastructure Planning

A. Proposition 84 Project

The State has provided the extension on the Proposition 84 funds.

B. USDA – Funding Application

Updated Plans and Specifications are submitted to the District, the State, and USDA for review and approval

Bond Counsel has communicated with the District and USDA for final preparation of necessary document for approval. Documents have been submitted to the District for review and will be included in the agenda for April 2020 for consideration of action.

C. IRWN – Funding Application

Provost and Pritchard has received a contract from the County of Tulare to perform a conceptual design of a new water main crossing of State Route 99 north of Court St. The work has been initiated. The work is funded through a Grant from the State of California.

Recommended Action: Board's pleasure

WATER SYSTEM

VFD at Well 5

The VFD has been installed at Well No. 5, however Tesco has identified problems with the unit and anticipates replacement of the necessary components as soon as possible.

District Engineer; Michael Taylor stated that Tesco will replace equipment next week.

Recommended Action: Board's pleasure

Funding Assistance Application

The Board may wish to consider submitting an application to the State for Interim Emergency Drinking Water and Drought Related Drinking Water Funding.

On motion of Ramon Cisneros and second by Ronnie Prine and a unanimous vote the Board directed District Engineer; Michael Taylor to move forward with submitting the application. Motion Carried.

Tools & Maintenance:

District Chief Operator; Randy Masters reported to the Board that he and Blain switched directions of using the ponds at the WWTP for better evaporation of the water. He also stated that the new sprockets came in and they were in the process of draining basin B to get it cleaned out and back in service.

Randy's Retirement

- **Discussion, consideration and possible action in regards to District Chief Operator; Randy Master's retirement.**

No update

Other Matters:

- **Board Member Vacancies and Requirement**

✓ **Discussion, consideration and possible action on Board Member Vacancies and Requirements**

Board Member Roman Cisneros was asking if property owners who lived outside the District could become board members. Chad Lew; Attorney for the District quoted Public Utility Code Section 15952 which states: A director at large shall be a resident and qualified elector of the district, therefore, stating this was not possible.

Board Member Communications: N/A

Adjournment: There being no further business before the Board the meeting was adjourned at 7:32 p.m. on motion of Ronnie Prine and second by Ramon Cisneros.

**Respectively submitted
Jennifer Blevins
Secretary/Clerk**

PIXLEY PUBLIC UTILITY DISTRICT
BILLS TO BE PAID
MARCH 2020

AT&T		\$414.60
AT&T U-VERSE		\$218.17
AT&T U-VERSE		\$74.90
AT&T U-VERSE		\$58.85
AT&T MOBILITY		\$307.17
ANIMAL HEALTH INTERNATIONAL	\$700.29	\$1,650.01
ARAMARK		\$2,274.05
AYALA'S LAWN CARE		\$200.00
BSK		\$1,765.00
BROWN ARMSTRONG ACCOUNTANCY		\$4,785.00
BUGZILLA		
CLINES		\$40.67
CORE & MAIN		\$4,123.32
FGL		
GAS COMPANY, THE		\$125.17
GIOTTO'S ALARM TECH INC.		
JOHNSON CONTROLS		\$419.99
MC & SONS AUTO REPAIR & TOWING		
MCCORMICK, KABOT, JENNER&LEW		\$851.68
MORRIS LEVIN & SON		\$200.24
OFFICE DEPOT		\$8.66
PERSONNEL CONCEPTS		
PINE, PEDRONCELLI & AGUILAR INC.		\$850.00
PIXLEY AUTO PARTS		\$1,077.81
PIXLEY IRRIGATION DISTRICT		
PROVOST & PRITCHARD		\$7,276.38
RAY CISNEROS AUTO TECH		
SIERRA DAIRY		\$621.40
SJVAPCD		
SOUTHERN CALIFORNIA EDISON		\$4,347.12
SOUTHERN CALIFORNIA EDISON		\$2,599.97
SOUTHERN CALIFORNIA EDISON		\$1,453.94
STATE WATER RESOURCES CONTROL BOARD		
SUNCREST BANK		\$553.38
TESCO CONTROLS INC		
TULE TRASH		\$69.43
TURNUPSEED ELECTRIC SERVICE INC.		
U.S. POST OFFICE		\$46.00
USA BLUEBOOK		
W.M. LYLES CO.		
WESTECH		
ZEE MEDICAL SERVICE		
PAID BILLS		\$10,666.42
PENDING BILLS		\$25,746.19
TOTAL		\$36,412.91
EXHIBIT "A"		