

Pixley Public Utility District

Board of Directors Board Meeting

Date: April 1, 2024

Time: 6:30 P.M.

Place: 232 East Davis Pixley CA 93256

Contact: (559)757-3878

Agenda:

1. Call to Order

2. Bills to be Paid

3. Public Comments

- Members of the public may address the Board during public comments regarding any matter which is under the jurisdiction of the Board. Comments shall be limited to three minutes per person with thirty minutes overall for the entire comments period, unless otherwise indicated by the Board President.

4. Matthew Lemon – Tri Counties Bank

- Present Bank Account options to potentially move the District Bank Accounts from the current Financial Institution to Tri Counties Bank
- Recommended Action: Discuss options and potentially approve the transfer/change of the District Bank Accounts

5. Provost & Pritchard

1) Development Update and Report on Active Items

a) Available Water Units

- | | |
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| • Will Service Letters | |
| • Mercado – Walnut (11/19, 11/22, 3/24) | 1 |
| • Orneles – 270 Court (12/19, 2/23, 3/24) | 3 |
| • <i>N&S Truck Stop (11/21)</i> | 22 |
| • <i>Palma-Quiroz – 888 Walnut (7/22)</i> | 1 |
| • <i>Thandi/Singh – 174 Court (12/22, 1/24)</i> | 24 |
| • <i>Pixley Park (2/23)</i> | 2 |
| • <i>Correa – Tr. 7445 (4/23)</i> | 18 |
| • <i>Robles – 339 Walnut (6/23)</i> | 2 |
| • <i>Terrel – 1430 Terra Bella (12/23)</i> | 1 |
| • <i>Palma – 772 Main Street (1/24)</i> | 1 |
| • <i>Ayon – 585 ½ Walnut Avenue (1/24)</i> | 1 |
| • <i>Jacobo – 156 Pine (3/24)</i> | 1 |
| • Remaining Available Water Units | 41 |

- Projects in *italics* have expired. Recommend sending notification letters indicating that extension requests are necessary. Projects in ***bold italics*** have applied for extensions. Projects in **bold** are new projects. Projects ~~struck out~~ have been constructed.

b) Pixley Elementary School

- PPUD received communication from the Pixley Elementary School requesting information associated with potential annexation of the school to the PPUD. Communications have been initiated. Tulare County LAFCo has responded with some suggestions on how to proceed. A task checklist and budget are being prepared for the school to review and initiate the process.

c) Pixley Park

- The County of Tulare has hired a design consultant and is consulting with District staff for water services to restrooms at the Park. P&P staff reviewed the draft plans and is coordinating with the engineer to determine fees.

2) Infrastructure Planning

a) Well and Waterline Replacement Project

- Near-term activity for the month:
- Well 5: Remaining items for Unified Construction are programming of the Cla-Val, providing for low flow shut off, and installation of the sound enclosure. Unified Field Services Corporation brought Witcher Electric Inc to the site to perform the programming. There remain some additional programming and updates that are beyond the scope of the project (program the Cla-Val operating time in the PLC, update the program to stop the pump when the low flow alarm is triggered, and review why the pre-lube operation does not occur reliably.) A budget for said work is attached for consideration.
- Well 6: Remaining work for Unified Construction is the air release valve at the hydropneumatics tank. A final schedule has been requested. Work is awaiting completion of Well 5.
- Unified Field Services Corporation has formally requested release of the retention funds. Some of the remaining actions were delayed due to actions not involving Unified Field Services Corporation. Unified Field Services Corporation has determined that interest charges on the amount due may be appropriate. The Contractor has been willing to perform the remaining tasks and continues to be responsive.
- The financial hardship memorandum associated with Proposition 84 funds was approved at the October Board meeting and was sent. Michael and Ronnie met with State grant staff, who acknowledged the hardship and are reviewing the information to determine any potential compensatory payment to PPUD.

- Recommended Action: Authorize Witcher Electric Inc. to perform the final programming at the Well 5 PLC (\$972.92)
 - Recommended Action: Authorize release of remaining retention to Unified Field Services Corporation (\$59,661.51)
- 3) Funding Assistance Applications
- a) Interim Emergency Drinking Water and Drought Related Drinking Water Funding
- The fill station passed water tests and is in service. The State is issuing an extension to the contract. PPUD received the State license through the California Dept. of Public Health. P&P staff is completing the final report and reimbursement request. The latest tests indicated non-complaint levels of 1-2-3 TCP, so we have ordered a granulated activated carbon filter to mitigate the issue. Mark Magtoto, our State representative, visited the site Mach 27 and was positive and helpful in his assessment.
 - Recommended Action: Board's Pleasure
- b) Drought Relief Grant Applications to the Department of Water Resources
- A contract for the funding has been received from the Department of Water Resources.
 - ❖ Well 4 Rehabilitation:
 - Design is proceeding and we are coordinating with the electrical engineer. An updated set of Plans and Specifications will be submitted to DWR for review and authorization to advertise for construction. It is anticipated that the advertisement for construction will be in May 2024. A final site meeting was conducted with the electrical engineer for final design requirements.
 - Recommended Action: Board's Pleasure
- c) TCP Planning Grant from the State Water Resources Control Board – Well 5, Well 3A, AND Well 4
- The State has authorized Self Help Enterprises with a Technical Assistance Grant for the project.
 - Design and environmental work proceed. The work now includes mitigation measures for Well 6
 - Recommended Action: Board's Pleasure
- d) TCP Construction Grant Applications to the State Water Resources Control Board – Well 5, Well 3A, 4, and 6
- The State has assigned a Project Manager for the Construction Grant Application. Information has been requested by the State to continue to process the application.
 - An Emergency Chlorination Plan and Operation Manual for the Water System are submitted under separate cover for authorization.
 - An Emergency Notification Plan is also submitted for authorization.

- Recommended Action: Approve the Emergency Chlorination Plan, Emergency Notification Plan, and Operation and Maintenance Manual for the water system
- 4) County Water Feasibility Study
- County staff approached the PUD concerning the feasibility of extending the water main in Park Drive north to Road 120. It was determined that P&P staff would contract directly with the County to provide options (including new well/and or tank facilities) at no cost to the District. A draft copy of the study has been sent to the County for review. No response has been received to date.
 - Recommended Action: Board’s Pleasure
- 5) County Road Projects
- County Staff approached the PUD concerning two additional roadway projects. Including the Court Street project, the locations include:

Location	Water Valves	Sewer Manholes	Projected Cost	Projected Date
Court St. Park St. to School St.	33	13	\$63,350*	Spring 2024
Terra Bella Ave. Rd. 96 to Cedar St.	7	1	TBD	Summer 2024
Terra Bella Ave. SR 99 to School St.	TBD	TBD	TBD	Summer 2025

*Engineer’s Estimate: \$2,000 per water valve; \$2,000 per sewer manhole
 Bid Items: \$1,250 per water valve; \$1,700 per sewer manhole

- Recommended Action: Board’s Pleasure
- 6) Pixley PUD Rate Study
- P&P staff has prepared a draft rate study for review and action.
 - Recommended Action: Board’s pleasure

6. Tools & Maintenance

7. Other Matters

- 1) Pixley Tipton Youth Baseball Sponsorship
- Pixley Tipton Youth Baseball is inquiring if Pixley Public Utility District is interested in being a Team, Sign, or Partner Sponsorship for the 2024 Baseball Season
 - Recommended Action: Discuss options and potentially approve a sponsorship option

8. Board Member Communications

9. Adjournment

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at the Pixley Public Utility District, 232 East Davis Pixley, during normal business hours. *“This institution is an equal opportunity provider and employer. Waste/Water Services are provided on an Equal Opportunity basis. Reasonable accommodation for alternative means of communication or access for individuals with disabilities will be made upon request. Call: (559)757-3878 to request accommodation.*