

Minutes

The Pixley Public Utility district held a Board Meeting on the 13th day of April 2026 at the Pixley Public Utility District

- It was determined that a quorum was present with the following Board Members present Ronnie Prine, David Terrel, Ramon Cisneros, Jose Moreno, and Matthew Martinez. Present as well were Amanda Rodari; Office Manager, Robert Masters; Operations Supervisor, Chad Lew; District Counsel, Maija Madec; District Engineer, Berkely Roberts and Ben Gallegos; Pixley Medical Clinic, and David Mendez, Vanessa Ramirez, and John Stuetzel; 4 Creeks.

1. The meeting was called to order at: 5:30pm

2. Minutes

- The minutes of March 2, 2026, Board Meeting were submitted for review. On the motion of Jose Moreno and seconded by Ramon Cisneros and a unanimous vote the minutes were approved as submitted. Motion Carried.

3. Bills Paid

- On motion of Jose Moreno and seconded Ramon Cisneros and a unanimous vote the following bills were ordered paid. See Exhibit "A". Motion Carried.

4. Public Comments

- N/A

5. Kirk Masters – Pixley Irrigation/Lower Tule Irrigation

• Sustainable Groundwater Management Act (SGMA)

- Kirk Masters was not in attendance to present. Office Manager Amanda Rodari advised that she has been working with the State to get the Extraction Report for 2025 submitted. They are currently having technical issues with the site. She also advised that the fee waiver was submitted that morning for review.

6. Medical Clinic – 4 Creeks John Stuetzel, David Mendez, & Vanessa Ramirez

• Report details and information regarding the removal of an existing Edison Pole to be able to move forward with the Medical Clinic expansion.

- David Mendez with 4 Creeks presented the Preliminary (not for construction) Plan to show where existing Edison Poles in the vicinity of the area are where the expansion is set to be built and which Edison Pole is to be removed to underground the existing three utility services belonging to PPUD, AT&T, and T-Mobile so that the expansion can take place. The Preliminary Design is being presented for any comments or concerns from PPUD before they move forward. Once finalized plans are complete, they will be submitted for review and/or approval. When a construction date is determined all three companies will be noticed as they will be without power for roughly a day and will need to run on their back up generator. District Engineer Maija Madec advised that our prior concern was only the relocation of the Edison Pole and not the undergrounding of services with the removal of the Pole. John Stuetzel with 4 Creeks advised that Tulare County needs confirmation that the Easement for services within the small section of the Parcel between the Medical Clinic Property and the District Property can be abandoned. As there is currently believed to be a

2” hose bib water line. They are willing to relocate/redirect the line so that it is still accessible after the expansion. For this they need a letter from the District confirming they have no interest in the Utility Easement. It was discussed amongst the Board and Maija to have her look at our services in the area along with the 2” hose bib line and confirm whether or not the District does or doesn’t have interest in the utility easement before a letter will be submitted for review and execution by the Board at the next board meeting.

7. Provost & Pritchard

1) DEVELOPMENT UPDATE AND REPORT ON ACTIVE ITEMS

- | | |
|--|----------------------|
| a) <u>Available Water Units</u> | 110 |
| • Will Service Letters | |
| • Thandi/Singh – 174 Court (12/22, 1/24, 3/25, 3/26) | 24 |
| • <i>Ayon – 565 Walnut Avenue (1/24, 3/25)</i> | 1 |
| • Jacobo – 156 Pine (3/24, 3/25, 3/26) | 1 |
| • <i>Valdovinos – 1086 Market (7/24)</i> | 1 |
| • Galvan – 105 Airport (12/24, 2/26) | 1 |
| • <i>Orellano – 782 S Main (2/25)</i> | 1 |
| • Martinez – 656 W Bradbury (5/25) | 1 |
| • Terrel – 426 W Terra Bella (5/25) | 2 |
| • Correa – Tract 7445 (7/25) | 18 |
| • Medical Draw Station (9/25) | 0 (existing service) |
| • Remaining Available Water Units | 60 |
| • Projects in <i>italics</i> have expired. Recommend sending notification letters indicating that extension requests are necessary. Projects in <i>bold italics</i> have applied for extensions. Projects in bold are new projects. Projects <i>struck out</i> have been constructed. | |
| b) <u>Ayon – 565 South Walnut Street – Will Service Extension Request</u> | |
| • Water and sewer services are requested for a residential unit on the property located at 565 South Walnut Street. A Conditional Will Service Letter was approved in March 2025, which is now expired. An extension request has been requested. | |
| • Construction is proceeding. The frame is up and the roof is on the house. The owner has paid connection fees already and is willing to connect to the water and sewer services after the Conditional Will Serve Letter is approved for extension | |
| • Recommended Action: Approve Conditional Will Serve Letter to 565 South Walnut Street | |
| • District Engineer Maija Madec reported that a Will Serve extension request for this project was requested. The project is proceeding and connection fees have already been paid. On motion of Jose Moreno and seconded by David Terrel and a unanimous vote it was approved to grant the Conditional Will Extension for a Conditional Will Serve Letter for 565 South Walnut Street. Motion Carried. | |

c) Orellano – 782 South Main Street – Will Serve Extension Request

- **Water/Sewer service is requested for a laundromat on the property located at 782 South Main Street. A Conditional Will Serve Letter was approved in March 2025, which is now expired. An extension has been requested.**
- **It is understood that the monthly fee is being paid to maintain the water service capacity and three sewer units. The owner will pay and have the 2” meter installed of the Conditional Will Serve Letter is approved for extension.**
- **District Engineer Maija Madec reported that a Will Serve extension request for this project was requested. The monthly fees to maintain capacity are currently being paid. On motion of David Terrel and seconded by Jose Moreno and a unanimous vote it was approved to grant the Conditional Will Serve Extension for a Conditional Will Serve Letter for 782 South Main Street. Motion Carried.**

2) INFRASTRUCTURE PROJECTS

a) Drought Relief Grant from the Department of Water Resources – Well 4A

- **Construction has been completed.**
- **An inspection with DDW was conducted on February 12, 2026. DDW checked various components, and no issues with the new facilities were noted.**
- **System startup and generator testing were conducted on February 20, 2026. The well operated without issue, including the pre-lube system initiating and working for approximately 2 minutes prior to the well pump starting.**
- **Currently waiting for DDW to issue a new permit to allow use of the new Well 4A.**
- **Recommended Action: Board’s Pleasure**
- **District Engineer Maija Madec reported that this project is essentially completed. DDW completed their inspection in February. And are working on processing the permit so that the Well can be brought onto the system. Air Quality District also completed their inspection in February, and we are waiting on the permit for the Generator also. Operations Supervisor Robert Master also added that he spoke with Lauren from DDW roughly two weeks ago and she was two weeks out from starting our permit paperwork so she should be at the point of processing this now.**

b) TCP Planning Grant from the State Water Resources Control Board – Well 5, 3A, 4, & 6

- **As of March 2026, the construction funding application review has been completed by the State, and the project is moving towards an agreement. A funding agreement is anticipated by June 2026.**
- **Recommended Action: Board’s Pleasure**
- **District Engineer Maija Madec reported that the application has been reviewed by the State. The State is now working on the Funding and Agreement portion. We anticipate the Funding Agreement in June hopefully.**

c) Wastewater Treatment Plant Planning/Funding

- **Provost & Pritchard has prepared the USDA Predevelopment Planning Grant documents. There are several documents required to be certified electronically. The certification documents are enclosed for review, and include the following:**
 - i. **Assurance Agreement**
 - ii. **Certification Regarding the Identification and Reporting Rural Development Assistance to Rural Development Employee’s, Relatives, Associates, and Transaction Conflicts of Interest**
 - iii. **Certification for Contracts, Grants, and Loans**
 - iv. **Water and Waste Eligibility Certification**
 - v. **Typing Arrangements Certification**
- **A Notice of Intent to File Application is required to be published in a local newspaper.**
Recommended Action: Approve certification of the above-listed application documents. Authorize
- District Engineer Maija Madec reported that Provost & Pritchard have been working on the USDA application through their Website Portal. To move forward the presented documents need to be signed and submitted electronically through the portal. Along with the Notice of Intent to File Application to be published in a local newspaper. On motion of Ramon Cisneros and seconded by David Terrel and a unanimous vote the Certifications presented were approved to execute and the Notice of Intent was approved to be posted in the local newspaper. Motion Carried.

3) COUNTY ROAD PROJECTS

- **County Staff approached the PPUD concerning three roadway projects. The locations include:**

Location	Water Valves	Sewer Manholes	Projected Cost	Projected Date
Court St. Park St. to School St.	33	13	\$63,350	Spring 2024
Terra Bella Ave. Rd. 96 to Cedar St.	7	1	\$16,000	Summer 2024
Terra Bella Ave. SR 99 to School St.	23	8	TBD	Fall 2025

- **The new reimbursement agreement for the Court Ave. project is still pending.**
- **The County is processing the Utility Agreement (UA) for the second Terra Bella project with Caltrans for their review and approval. Once Caltrans approval is received, the County will provide the UA for PPUD consideration.**
- **Recommended Action: Board’s Pleasure**

- District Engineer Maija Madec reported that there are no updates to provide on this item.

8. Tools & Maintenance

- **Operations Supervisor to report on the below items:**
 - WWTF Aerotor Train A & Clarifier**
 - Well 4A**
 - Pasture Output Meter**
 - Aerotor on Train B**
- Operations Supervisor Robert Masters reported that Aerotor Train A & Clarifier are not running full speed and the kinks in the chain that was recently replace is now working properly. The Pasture Output Meter went bad and had to be changed out with a new one. The Aerotor on Train B needs to be worked on and the chain replaced also. They are going to start working on shutting this one down to repair. He will have Badger come out again, most likely for two days to assist in draining the basin. And will work with KMS again to have a chain made.

1) GIS GPS Unit

- **Quotes were provided within the Board Packet for different GPS attachments that would link to the District iPads that were recommended by Provost & Pritchard and Eclipse Mapping.**
- **These GPS attachments are marking tools, that would help accurately pinpoint and put a GPS marking within the GIS system on valves, lines, meters, etc.**
- **Recommended Action: Discuss and potentially pick and approve a GPS Unit(s) attachment to be purchased.**
- Operations Supervisor Robert Masters reported that he and Operator Kc McPhetridge met with Philip from Provost & Pritchard last month to go over and review the GIS system with them on the iPads. With the system now if they were to stand over a meter or valve to mark the location with a pin it would set the parameter at a 5-meter radius (15-30 feet). If we were to purchase one of the GPS attachments that were presented in the board packet, then it would drop a pin in a more precise location of the meter or valve within a 6-inch radius. Office Manager Amanda Rodari advised that the Arrow 100 is \$2,995 and the Eos Skadi 100, which is the newer better model, is \$3,495. After some discussion amongst the Board, on motion of David Terrel and seconded by Jose Moreno and a unanimous vote it was approved to purchase the Eos Skadi 100. Motion Carried.

9. Other Matters

1) Potential Property to begin Abandonment Process

- **Property listed below has gone 3+ months unable to contact/no correspondence from owner.**
 - **APN 299-116-002 – 855 East Ellsworth**
- **Recommended Action: Discuss and determine the District's intentions to move forward. Potentially acting on scheduling Abandonment Hearings or next steps**

to be taken regarding said property and their water capacity services and sewer services.

- Office Manager Amanda Rodari reported that the current balance due for this property is \$523.88. The water is shut off to the property as the guys were unable to lock it off due to issues at the valve. The balance on the account hasn't been paid since December 8, 2025. And we are unable to contact the owners via phone or mail. On motion of Jose Moreno and seconded by Ramon Cisneros and a unanimous vote it was approved to move forward with noticing the owner for an Abandonment Hearing at the next Board meeting. Motion Carried.

2) 1222 East Terra Bella – Sewer Line Replacement

- **Enoc Cordova contacted the District Office regarding his sewer line at the above-mentioned property. The current sewer line is shared with two other neighboring properties and when he has issues with the line he has to go through their land to repair and has a hard time with cooperation from the neighbors.**
- **He wants to install and connect a new line through the dirt road that leads to his property and is requesting a potential discount on the fees from the District to do so.**
- **Recommended Action: Discuss and provide comments or potential options regarding the installation of a new Sewer Connection at 1222 East Terra Bella.**
- Office Manager Amanda Rodari reported that Enoc Cordova reached out regarding the sewer line to his property at 1222 East Terra Bella, it is currently connected along with the two neighboring properties. He wants to install a new connection, so he has his own line. He was advised that a new connection fee is \$5,037, however, being that he already has service and pays already he doesn't understand why another fee would need to be paid. On motion of David Terrel and seconded by Jose Moreno it was deemed the connection fee as paid due to already being serviced and authorized the connection he is requesting upon his plans being submitted and approval received from our District Engineer to proceed at his cost of installation and examination of the work completed by District Staff. Motion Carried.

3) Internet and Phone Line Options for PPUD - AT&T Internet and Phone Lines Contract & Agreement or Spectrum Business

- **AT&T is decommissioning their copper services. All customers on the copper/U-Verse services need to migrate over AIA Wireless to avoid the possibility of disconnection.**
- **A contract has been provided for review and potential approval for APBA (AT&T Phone for Business Advanced) phone services along with a sample of the agreement we would sign for internet services.**
- **A quote for the services has also been provided for reference.**
- **Our location is on the decommission list for June – November 2026.**
- **Our current U-Verse Phone Lines are Voice over Internet. The new service being provided is the next generation AT&T Business Phone Advanced that runs over wireless internet. And the new Wireless Internet would be 5G and up to 250 MBPS (megabits per seconds)**

- **Spectrum has reached out as they now offer services in our area. They can offer Internet at 1000/50 MBPS and Phone Lines via a verbal authorization (no contracts or agreements needed)**
- **Recommended Action: Discuss and potentially approve to execute the Contract and Agreement with AT&T to migrate our U-Verse Services with AT&T to AIA Wireless with APBA or to cancel our services with AT&T and authorize the conversion to Spectrum and schedule services to be installed and transitioned over to Spectrum at the District Office, WWTF, and Tank Site.**
- Office Manager Amanda Rodari reported that I reached out to Giotto's after our last meeting, our current alarm system at the Plant and the Office already run on a radio and does not depend on the phone line for communication. If we want a backup communication, internet access can be used on site. They would just need an open port on the modem to connect. Our current AT&T phone lines are U-verse voice lines which are voice over internet. The transition would use a highly segregated network on AT&T wireless Towers offering superior speed and connectivity compared to what we currently have. The failover is provided by the LTE card internally and the AIA fixed wireless connection is the primary to the ABPA device (phones). Spectrum reached out to the Office the week after our last board meeting, and they offer internet and phone lines with no contract or agreement would be required, only verbal approval. When comparing the two services the Spectrum would be a faster, consistent, and more reliable internet compared to AT&T. Spectrum would also be \$220.00 less a month than the AT&T proposal. It is recommended that we switch our internet and phone lines to Spectrum. On motion of Jose Moreno and seconded by Ramon Cisneros and a unanimous vote it was approved to initiate service for internet and phone lines with Spectrum and cancel internet and phone lines with AT&T after Spectrum is installed. Motion Carried.

Closed Session

- 1) **Conference with Labor Negotiators, Government Code section 54957.6
Agency Designated Representative: Amanda Rodari and Chad Lew
Unrepresented Employee: Operations Supervisor**

Reconvene to Open Session

- 2) **Discussion, consideration and potential action to convert Operations Supervisor as an exempt employee with an annual salary not to exceed \$83,200.00**
 - No action taken on item.

10. Board Member Communications

- 1) **Rising Sun Center for Opportunity – David Terrel**
 - **Rising Sun Center for Opportunity is a leading workforce development and community resilience nonprofit serving the Bay Area and San Joaquin County.**

- **Climate Careers and Opportunity Build—that equip youth and adults with the training and experience needed to access sustainable career pathways and maximize their potential.**
- **Start discussion of PPUD potentially signing up to be a Host for their Fall Externship Program**
- **Priority Deadline to apply to become a host is June 1, 2026**
- Board Member David Terrel advised this was the program that he and his wife learned about. The program works to please people in externships within green collar jobs. And wants to see if the District is interested in or able to apply as a host for the program to spark interest in individuals within the water and sewer field. After some discussion it was decided for Amanda and Robert to research this more to see if our insurance covers this and to reach out to the program to get the logistics and see if someone could come out to present at our next board meeting.

11. Adjournment

- There being no further business before the Board, the meeting was adjourned at 6:48p.m. on the motion of David Terrel and seconded by Ramon Cisneros and a unanimous vote. Motion Carried.

Respectfully submitted
Amanda Rodari
Secretary/Clerk

Pixley Public Utility District

BIILS PAID MARCH 2026

APRIL 2026 Board Meeting

Exhibit A

Vendors	Credits	Paid	Paid from RESERVE/SAV
AT&T U-VERSE WWTF	-	\$196.64	-
AT&T MOBILITY	-	\$523.94	-
AT&T U-VERSE – WATER TANK	-	\$112.35	-
AT&T U-VERSE - DISTRICT	-	\$209.30	-
BSK	-	\$79.46	-
CA RURAL WATER ASSOCIATION	-	-	\$32,988.00
CARRAWAY COMPUTER SYSTEMS	-	\$540.00	-
CLINES	-	\$31.91	-
CORE & MAIN	-	\$2,094.21	-
DG EQUIPMENT REPAIR	-	\$160.00	-
FGL	-	\$500.00	-
JOHNSON CONTROLS	-	\$480.14	-
MCCORMICK, KABOT & LEW	-	\$1,064.00	-
MORRIS LEVIN & SONS	-	\$3,160.00	-
PIXLEY AUTO PARTS	-	\$703.95	-
PIXLEY TIPTON YOUTH BASEBALL	-	\$250.00	-
PROVOST & PRITCHARD	-	\$4,451.46	-
RAY CISNEROS AUTO TECH	-	\$99.79	-
RCAC	-	\$1,440.03	-
SIERRA DAIRY	-	\$837.55	-
SO CAL GAS	-	\$173.81	-

SOLENIS LLC	-	\$2,658.29	-
SOUTHERN CA EDISON - PLANT	-	\$4,108.64	-
SOUTHERN CA EDISON	-	\$2,726.81	-
SOUTHERN CA EDISON – WELL 6	-	\$4,785.02	-
STATE COMPENSATION INSURANCE	-	\$616.33	-
STATE WATER RESOURCES CONTROL BOARD	-	\$155.00	-
STREAMLINE	-	\$436.10	-
TIB – CARD SERVICE CENTER	-	\$8,051.23	-
TULE TRASH	-	\$265.16	-
UNDERGROUND SERVICE ALERT	-	\$300.00	-
US POSTMASTER	-	\$412.31	-
WALKER PROCESS EQUIPMENT	-	\$3,403.67	-
WITHCER ELECTRIC	-	\$512.60	-
WM LYLES	-	-	\$35,937.85
-	-	-	-
CREDITS:	-	-	-
PAID BILLS:	-	\$45,539.70	-
TOTAL OF BILLS PAID FROM RESERVE	-	-	\$68,925.85
TOTAL OF ALL BILLS PAID	-	-	\$114,465.55
TOTAL TO TRANSFER TO SAVINGS FOR FUTURE BUDGETED PAYMENTS	-	-	\$55,413.83