

Pixley Public Utility District

Board of Directors Board Meeting

Date: January 6, 2025

Time: 6:30 P.M.

Place: 232 East Davis Pixley CA 93256

Contact: (559)757-3878

Agenda:

1. Call to Order

2. Minutes

3. Bills to be Paid

4. Public Comments

- Members of the public may address the Board during public comments regarding any matter which is under the jurisdiction of the Board. Comments shall be limited to three minutes per person with thirty minutes overall for the entire comments period, unless otherwise indicated by the Board President.

5. Tequita Jefferson / Beverly Whitfield / Pixley Residents

Ashley Vega – Leadership Counsel

- Inquiries on Lead Service Line Inventory

6. Kirk Masters – Pixley Irrigation

- Sustainable Groundwater Management Act (SGMA)

7. Provost & Pritchard

1) DEVELOPMENT UPDATE AND REPORT ON ACTIVE ITEMS

a) Available Water Units

114

• Will Service Letters

- Mercado – Walnut (11/19, 11/22, 3/24) **1**
- Orneles – 270 Court (12/19, 2/23, 3/24) **3**
- Thandi/Singh – 174 Court (12/22, 1/24) **24**
- *Correa – Tr. 7445 (4/23)* **18**
- Terrel – 1424 Terra Bella (12/23) **1**
- Palma – 772 Main Street (1/24) **1**
- Ayon – 585 ½ Walnut Avenue (1/24) **1**
- Jacobo – 156 Pine (3/24) **1**
- Valdovinos – 1086 Market (7/24) **1**

- Remaining Available Water Units **63**

- Projects in *italics* have expired. Recommend sending notification letters indicating that extension requests are necessary. Projects in ***bold italics***

have applied for extensions. Projects in **bold** are new projects. Projects ~~struck out~~ have been constructed.

b) Pixley Elementary School

- PPUD received communication from Pixley Elementary School requesting information associated with potential annexation of the school to the PPUD. Communications have been initiated. Tulare County LAFCo has responded with some suggestions on how to proceed. A task checklist and budget has been routed to the school to review and initiate the process. Correspondence with the school and LAFCO is ongoing.

c) Park Village

- PPUD received a request from Park Village to evaluate whether two (2) tiny homes could be placed on each mobile home lot that Park Village would like to develop. A draft response was provided on September 17, 2024, which includes a request for additional information from the owner.

d) Orneles (270 W Court)

- It is understood that construction has begun for the proposed triplex at 270 W Court. A conditional will serve letter was issued, however the conditions set forth in the letter, including improvement plans showing proposed water and sewer services, have not been provided. A request for this information has been made.

e) 105 Airport Rd

- Will Serve request
- Water service is requested for a single home residence on the property located at 105 Airport Dr. PPUD currently provides water to 107 Airport Rd through an Out-of-District Water Service Agreement. A conditional will-serve letter has been issued.
- Recommended Action: Board's Pleasure

2) FUNDING

a) Well and Waterline Replacement Project

- The financial hardship memorandum associated with Proposition 84 funds was approved at the October Board meeting and was sent. Michael and Ronnie met with State grant staff, who acknowledged the hardship and are reviewing the information to determine any potential compensatory payment to PPUD. The State communicated on December 17, 2024 that a Contract Amendment was being processed to allow for reimbursement of accrued interest costs.
- Recommended Action: Board's Pleasure

3) INFRASTRUCTURE PROJECTS

a) Drought Relief Grant from the Department of Water Resources – Well 4A

- The project is proceeding. Work at the Well 4 site will begin after the Sea Train containers are in place at the WWTF, to allow for demolition of the existing building. The Sea Train containers are expected to be delivered on January 7, 2025
 - Recommended Action: Board’s Pleasure
 - b) TCP Planning Grant from the State Water Resources Control Board – Well 5, 3A, 4, & 6
 - The State has authorized Self Help Enterprises to proceed with a Technical Assistance Grant for the project. The State has assigned a Project Manager for the Construction Grant Application. A progress meeting was held on November 22, 2024. Design is near completion. Environmental documents were adopted in September 2024. Supplemental financial documents are being prepared for submittal to the State. The intent is to have a complete Construction Grant Application submitted by the end of February 2025.
 - Recommended Action: Board’s Pleasure
- 4) COUNTY ROAD PROJECTS
- County Staff approached the PUD concerning three roadway projects. The locations include:

Location	Water Valves	Sewer Manholes	Projected Cost	Projected Date
Court St. Park St. to School St.	33	13	\$63,350	Spring 2024
Terra Bella Ave. Rd. 96 to Cedar St.	7	1	\$16,000	Summer 2024
Terra Bella Ave. SR 99 to School St.	TBD	TBD	TBD	Summer 2025

- Recommended Action: Board’s Pleasure
- 5) THRIVING COMMUNITIES
- Self-help Enterprises and County of Tulare staff reached out concerning an FHWA grant. The meeting was held on June 18 to discuss. Potential uses for the award include feasibility studies, public outreach efforts, or specific projects. One such project includes funding for the utility adjustments within County road projects (Court Street and Terra Bella Avenue).
 - Recommended Action: Board’s Pleasure
- 6) LEAD SERVICE LINE INVENTORY
- The Lead Service Line Inventory was submitted on October 14, 2024
 - Public Notifications were sent to customers on November 14, 2024. The certification to DDW was also sent on November 14, 2024

- P&P will review and identify additional service lines to be inspected to update the inventory.
- Recommended Action: Board's Pleasure

7) SSMP UPDATE

- Pixley PUD has received a Notice of Applicability for the Sanitary Sewer Management Plan. The State has several requirements associated with updating the existing plan to comply with the new General Order.
- P&P staff is proceeding to complete the update to the SSMP in accordance with the new requirements.
- The Updated SSMP is submitted under separate cover.
- Recommended Action: Consider adoption of the updated SSMP and authorize submittal to the State.

8) CALTRANS AGREEMENT FOR POTHOLING

- Caltrans is preparing projects where a positive location or "potholing" of the Pixley Public Utility District facilities within the highway right of way is required. Caltrans is requesting a Positive Location Agreement (Pos-Loc Agreement) executed from the Pixley Public Utility District. This agreement will permit Caltrans to perform non-destructive vacuum extraction and electronic detection to determine the exact facility location and elevation at no expense to the utility owner.
- Chad Lew will contact Caltrans regarding some concerning language in the Agreement.
- Recommended Action: Board's Pleasure

9) TECHNICAL ASSISTANCE GRANT APPLICATIONS

- Stantec has requested Provost & Pritchard enter into a subconsultant agreement for the purposes of providing feedback and input associated with a Teviston Consolidation Feasibility Study, which will review a variety of consolidation options for Teviston CSD. The potential tasks for P&P would include:
 - ❖ Review and respond to two technical memorandums
 - ❖ Engage with Stantec related to attendance of up to four PPUD Board meetings
 - ❖ Respond to data requests related to a rate analysis for the combined system
- It is noted that if P&P participates in the study, any responses would be reviewed with Pixley PUD Board prior to delivery. This allows for P&P time related to review of the Teviston Consolidation Feasibility Study, on behalf of Pixley PUD, to be funded by the study so Pixley PUD does not bear those costs.

- It is requested that Pixley PUD provide comments relative to the potential participation of Provost & Pritchard with the Teviston Consolidation Feasibility Study.
- Recommended Action: Board's Pleasure

8. Tools & Maintenance

9. Other Matters

- 1) Streamline/Non-Accessible Document
 - PPUD Draft ISMND Water Main Extension Project Across Highway 99 document is 193 pages and NOT an Accessible Document on the Streamline Website per WCAG 2.1 standard test. Project has been completed.
 - Recommended Action: Discuss options and potentially approve requesting Remediation from Streamline team at \$7.00 per page (\$1,351.00), potential Remediation from P&P if applicable, remove from Website as project complete, or leave as is.

CLOSED SESSION

10. PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Government Code Section 54957 (b)(1) – Operator in Training KC McPhetridge (D1 & T1 Certified)

OPEN SESSION

11. DISCUSSION, CONSIDERATION, AND POTENTIAL ACTION TO INCREASE COMPENSATION OF OPERATOR IN TRAINING – KC McPhetridge IN AN AMOUNT NOT TO EXCEED \$27.55 PER HOUR EFFECTIVE JANUARY 1, 2025

12. Board Member Communications

13. Adjournment

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at the Pixley Public Utility District, 232 East Davis Pixley, during normal business hours. *“This institution is an equal opportunity provider and employer. Waste/Water Services are provided on an Equal Opportunity basis. Reasonable accommodation for alternative means of communication or access for individuals with disabilities will be made upon request. Call: (559)757-3878 to request accommodation.”*