

Pixley Public Utility District

Board of Directors Regular Meeting

Date: September 13, 2021

Time: 6:30 P.M.

Place: 232 East Davis Pixley CA 93256

Contact: (559)757-3878

NOTE: IF YOU WOULD LIKE TO CONFERENCE CALL INTO THE MEETING THE NUMBER IS: (701)802-5228 AND THE ACCESS CODE IS: 173772

Agenda:

- 1. Call to Order**
- 2. Minutes**
- 3. Bills to be Paid**
- 4. Public Comments**
 - Members of the public may address the Board during public comments regarding any matter which is under the jurisdiction of the Board. Comments shall be limited to three minutes per person with thirty minutes overall for the entire comments period, unless otherwise indicated by the Board President.

CLOSED SESSION ITEMS

- 5. Public Employee Appointment (Government Code Section 54957(b)(1))**
- 6. Public Employee Performance Evaluation (Government Code Section 54957(b)(1). (Operator in Training))**
- 7. Conference with Legal Counsel – Initiation of Litigation**
 - Closed session pursuant to Government Code § 54956.9(d)(4) – Potential Initiation of Litigation Number of Potential Cases: 1

RECONVENE TO OPEN SESSION

- 8. Settlement Funds/Bryce Harris-Financial Advisor**
 - Discussion, consideration and potential action related to investment of District funds for water treatment facilities.
- 9. New Cingular Wireless PCS, LLC Option and Structure Lease Agreement**
 - Discussion, consideration and potential action related to Option and Structure Lease Agreement with New Cingular Wireless PCS, LLC.

10. Provost & Pritchard

1) DEVELOPMENT UPDATE AND REPORT ACTIVE ITEMS

- | | |
|--|-------------------------|
| a) Remaining Available Water Units - | <u>133 units</u> |
| • Will Serve Letters | |
| • Elm St. – Medrano (5-16-19) | 1 |
| • 1575 N. Park (5-28-19) | 1 |
| • 1224 E. Terra Bella Ave. (6-24-19) | 1 |
| • Walnut – Romero (09-17-19) | 2 |
| • 521 Walnut – Coronel (10-8-19) | 1 |
| • Mercado – Walnut (11-19-19) | 1 |
| • Orneles – 270 W. Court Ave. (12-20-19) | 3 |
| • Mata – 1021 S. Walnut (2-4-20) | 1 |
| • Navarro – 637 W. Compton (6-29-20) | 1 |
| • Campos – Pine St | 2 |
| • Remaining Available Water Units | <u>119 units</u> |
| • Proposed Truck Stop: | |
| • The District forwarded comments to the engineer for the proposed Truck Stop. | |
| • Recommended Action: Board’s Pleasure. | |
| • Other: | |
| • It is noted that a couple of developers have approached the District with questions regarding water and sewer capacity to support additional development. General information has been provided. It is recommended that developers be required to submit written requests to the District to determine what level of effort is appropriate and what costs the developers would be required to cover. | |

2) INFRASTRUCTURE PLANNING

- a) Well and Waterline Replacement Project
- Near term activity for September:
 - Work will focus on modification of Well 2A, continued progress on Well 6, work on Well 5, and water line improvements in the alley behind the elevated tank.
- b) Pine Street Sewer Project
- Project is constructed. The total contract is \$96,539.94.
 - The first (80%) and final (100%) progress payment requests are attached for review and reference. Retention remains in the amount of \$4,827.00, which would be available to the Contractor 35 days after recording the Notice of Completion.
 - The County compaction tests failed three times (primarily due to higher-than-expected moisture). After the third failure, the County agreed to inspect the compaction and accept it without testing. The contractor is considering these failures to be caused by “unsuitable material” and may be requested additional compensation to cover their time and materials for the second, third, and compactions. We have requested a price for discussion and are awaiting response.
 - Recommended Action: Authorize the payment for the first invoice in the amount of \$77,408.98 and the final payment of \$14,303.96.
 - Authorize recordation of the Notice of Completion with the County.

- c) Well 5 Emergency Repairs
 - The repair project is complete. The well now pumps to the distribution system.
- 3) FUNDING ASSISTANCE APPLICATION
 - a) Interim Emergency Drinking Water and Drought Related Drinking Water Funding
 - The State approved a grant of \$151,038 to Pixley PUD to install vending machines. The term of the project is from 05/03/2021 to 06/30/2022. Initial documents Project Director Certification and Payee Data Record forms (STD 204 and STD 205) have been submitted to the State.
 - The State has provided an updated Scope of Work for District review.
 - Recommended Action: Authorize response for the Scope of Work to the State.
- 4) DROUGHT RELIEF GRANT APPLICATIONS TO THE DEPARTMENT OF WATER RESOURCES
 - Funds are available under a Drought Relief program of the Department of Water Resources. The funds are available on a first come, first serve basis – as long as DWR staff deem the projects suitable for funding.
 - Three projects are defined, and the applications are included for consideration.
 - ❖ Water Main Loop Across State Route 99
 - This project would provide for a 12-inch main across State Route 99 north of Howard. The project would extend a 12-inch main north in Park Drive. The water main would loop from Main to Howard.
 - ❖ Well 4 Rehabilitation
 - This project would rehabilitate the Well 4 well casing in a manner similar to the work performed on Well 3A. The project would include a standby generator for Well 4.
 - ❖ Water main in Elm and loops to School Street
 - This project would provide a 10 inch main extension in Elm from Joanne to Ellsworth. In addition, this project would loop the waterlines in Carol, Holste, Sarah, and Diane to School Street.
 - Recommended Action: Adopt the three Resolutions authorizing submittal of the funding applications.
 - Define the primary and secondary contracts, authorize submittal of the applications.
- 5) TCP PLANNING GRANT APPLICATIONS TO THE STATE WATER RESOURCES CONTROL BOARD
 - a) Well 5
 - The Application has been submitted to the State for processing on June 23, 2020.
 - b) Well 3A
 - The Application has been submitted to the State for processing on June 23, 2020.
 - c) Well 2A and 4
 - The Application has been submitted to the State for processing on June 23, 2020.
 - The State contacted the District to see if it would be acceptable to combine the applications into a single application. The State is also investigating the potential of authorizing a Technical Assistance Grant for the design and environmental review required for the projects.

- It is noted that a representative of the State has informed the District that there are attempts to obtain Technical Assistance Grants for the Pixley PUD to perform design and environmental tasks for the project
- 6) IRWM GRANT TO EVALUATE IMPROVING THE WATER LINE NORTH OF COURT ALONG PARK.
 - The County of Tulare has authorized additional work to be performed on this project. The work involves defining the necessary easements that should be existing for the existing water and sewer mains in the vicinity of the project.
 - Funding assistance opportunities are being investigated.
 - Recommended Action: Board's Pleasure.
 - 7) WATER RECLAMATION AGREEMENT
 - A new Report of Waste of Discharge has been submitted to the RWQCB.
 - Recommended Action: Board's Pleasure.
 - 8) TULE BASIN WATER QUALITY COALITION – WATER FILL STATION
 - The Tule Basin Water Quality Coalition is requesting to enter into an agreement with the Pixley PUD for the installation and operation of a water fill station. The proposed location is the southeast corner of the tank site on School Street north of Terra Bella.
 - Updated information has been received and reviewed. Comments have been returned to the applicant.
 - Recommended Action: Board's pleasure.
 - 9) POINT OF USE (POU) AMENDMENT TO THE WATER SUPPLY PERMIT
 - Pending receipt of documents from the Pixley elementary School and Middle School for review and consideration for approval and submittal to the DDW.
 - Recommended Action: Board's pleasure.

11. Tools & Maintenance

- 1) District Pickup
 - Discussion, consideration and action on OIT taking home District pickup

12. Other Matters

- 1) New District Trucks
 - Discussion, consideration and possible action on getting new District pickups

13. Board Member Communications

14. Adjournment

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at Pixley Public Utility District, 232 East Davis Avenue Pixley, during normal business hours. *"This institution is an equal opportunity provider and employer. Communication for Hearing Impaired: the TTY/TDD number is: (800)654-5984, voice only: (800)654-5988. Waste Water Services are provided on an Equal Opportunity basis. Reasonable accommodations for alternative means of communications or access of individuals with disabilities will be made upon request. Call: (559)757-3878 to request accommodation."*