

## MINUTES

### **The Pixley Public Utility District held a Regular Board Meeting on the 4th day of May 2020 at the Pixley Public Utility District Office.**

It was there determined that a quorum was present with the following Board Members present: Roger Ward, Ronnie Prine, and Bob Chandler. Also present were Jennifer Blevins; District Office Manager, Randy Masters; Chief Operator, and property owner; Baldomoro Perez. Board Member: David Terrel were conferenced in by telephone. Also conferenced in by telephone were Michael Taylor; District Engineer, and Chad Lew; Attorney for the District. Board Member Ramon Cisneros was absent.

#### **Meeting was called to order at: 6:30p.m.**

**Minutes:** The minutes of the April 6th Regular Board Meeting and the April 6<sup>th</sup> Financial Corporation Meeting were submitted for review. On motion of Ronnie Prine and second by Roger Ward and a unanimous vote the minutes were approved as submitted. Motion Carried.

**Bills to be paid:** On motion of Ronnie Prine and second by Roger Ward and a unanimous vote the following bills were ordered paid. **See Exhibit "A"**. Motion Carried.

**Public Comments:** Blanca Escobedo of the Leadership Counsel made a public comment offering her assistance with the application to the State for Interim Emergency Drinking Water and Drought Related Drinking Water Funding.

#### **Baldomoro Perez/APN 295-210-002/North Park Drive/Will Serve Letter**

Mr. Perez was present on behalf of a possible will serve letter for a trailer at APN 295-210-002 on North Park Drive. District Engineer: Michael Taylor was concerned about the volume and pressure being that it is located at the end of the District's service line. Michael went on to mention the future grant of putting another new water line crossing in that area. He stated that more information may be available in July; the Board asked Mr. Perez to check back with the District in July. Mr. Perez was in agreeance.

#### **Provost & Pritchard/Development Update and Report Active Items**

<b>Remaining Available Water Units -</b>	<b><u>133 units</u></b>
<b>Will Serve Letters</b>	
<b>Elm Street – Medrano (5-16-19)</b>	<b>1</b>
<b>1575 N. Park (5-28-19)</b>	<b>1</b>
<b>1224 E. Terra Bella Ave. (6-24-19)</b>	<b>1</b>

<b>Walnut – Romero (09-17-19)</b>	<b>2</b>
<b>521 Walnut – Coronel (10-8-19)</b>	<b>1</b>
<b>Mercado – Walnut (11-19-19)</b>	<b>1</b>
<b>Orneles – 270 W. Court Ave. (12-20-19)</b>	<b>3</b>
<b>Mata – 1021 S. Walnut (2-4-20)</b>	<b>1</b>
<b>Remaining Available Water Units</b>	<b><u>122 units</u></b>

### **Pixley Unified School District**

**The Pixley Unified School District elementary school intends to construct improvements at the elementary school site. It is expected that the Pixley Unified School District will submit formal communication describing the proposed improvements.**

District Engineer: Michael Taylor stated that the School District is intending to build a new Kindergarten building. He went on to state that they should be sending information as to how this will affect their water usage and how it will impact the District.

### **Infrastructure Planning**

#### **A. USDA – Funding Application**

**Updated Plans and Specifications are submitted to the District, the State, and USDA for review and approval. The State and USDA have no further comments and are allowing proceeding to advertisement.**

District Engineer: Michael Taylor stated that the goal is to award at the July meeting.

### **Capital Facility Plan**

**It is recommended that the Board consider an update to the Capital Facilities Plan. The existing plans was updated in 2016. Due to the TCP Compliance Order and pending Arsenic Mitigation Improvements, it is recommended that the District authorize an update to the Capital Facilities Plan, which would also provide a basis for updates to Water and Sewer Connection Fees based on current infrastructure requirements. The updated Capital Facilities Plans may also be used to supplement future funding assistance applications for the completion of necessary improvements. It is recommended that the effort to update the Capital Facility Plan would not exceed \$12,000. A draft Task Order is attached for Board consideration.**

**Recommended Action: Authorize the Task Order to update the Capital Facility Plan**

Tabled to June Board Meeting.

**WATER SYSTEM**

**VFD at Well 5**

**The VFD has been replaced at Well No. 5 by TESCO. The well has been functioning properly.**

**Tule Coalition Water Fill Station**

**The District has been contacted again by the Tule Coalition regarding the potential construction of a water fill station near the tank site on School Street. More details are expected from the Tule Coalition for board consideration.**

**FUNDING ASSISTANCE APPLICATION**

**The District is preparing an application to the State for Interim Emergency Drinking Water and Drought Related Drinking Water Funding.**

**A draft Application Package will be submitted under separate cover.**

**A draft Authorizing Resolution (based on the State's Template) is attached.**

- **Resolution No. 2020-03...A Resolution Authorizing Entering into a Funding Agreement with State Water Resources Control Board and Authorizing and Designating a Representative/Representatives for the Pixley PUD Interim Water Vending Machine.**

**Recommended Action: Authorize submittal of an application to the State Interim Emergency Drinking Water and Drought Related Drinking Water Funding Program**

**Adopt the Authorizing Resolution**

On motion of Ronnie Prine and second by Roger Ward and a unanimous vote the Board authorized submittal of a draft application to the State Interim Emergency Drinking Water and Drought Related Drinking Water Funding Program. Motion Carried.



On motion of Ronnie Prine and second by Roger Ward and a unanimous vote the Board adopted Resolution No. 2020-03 designating the Board President or acting board President as Designating Representative/Representatives. Motion Carried.

Discussion took place as to possible locations for the vending machines. It was decided that the plan would be to place two machines at the District Office.

**Tools & Maintenance:**

Chief Operator: Randy Master reported that the VFD at Well #5 is working good; he hopes this summer to be able to just run Well #5.

Randy went on to report that recently he had a company (Badger) clean out the basins at the WWTP. At this time, they noticed that one of the big bearings on one of the aerators was showing. He in turn contacted Westech who said this was an indication of bearing failure. Randy reported at this time he decided to go ahead and order 8 new bearings; however, Westech informed Randy that due to the Covid 19 Pandemic the bearings which would be coming out of South Africa would be delayed.

**Other Matters:**

- **Tulare County Registrar of Voters**
  - ✓ **Discussion, consideration, and possible action on adopting Resolution No. 2020-04...A Resolution Ordering Even-Year Board of Directors Election; Consolidation of Elections; and Specifications of Election Order.**

On motion of Roger Ward and second by Ronnie Prine and a unanimous vote the Board adopted Resolution No. 2020-04. Motion Carried.

**Board Member Communications:** N/A

**Adjournment:** There being no further business before the Board the meeting was adjourned at 7:45 p.m. on motion of Ronnie Prine and second by Roger Ward.

**Respectively submitted**

**Jennifer Blevins**

**Secretary/Clerk**