

# Pixley Public Utility District

## Board of Directors Board Meeting

Date: June 8, 2026

Time: 5:30 P.M.

Place: 232 East Davis Pixley CA 93256

Contact: (559)757-3878

### Agenda:

**1. Call to Order**

**2. Minutes**

**3. Monthly Bills**

**4. Public Comments**

- Members of the public may address the Board during public comments regarding any matter which is under the jurisdiction of the Board. Comments shall be limited to three minutes per person with thirty minutes overall for the entire comments period, unless otherwise indicated by the Board President.

**5. Pixley Irrigation/Lower Tule Irrigation – Kirk Masters**

- Sustainable Groundwater Management Act (SGMA)

**6. Provost & Pritchard**

1) DEVELOPMENT UPDATE AND REPORT ON ACTIVE ITEMS

a) Available Water Units

**110**

• Will Service Letters

- Galvan – 105 Airport (12/24, 2/26) 1
- Thandi/Singh – 174 Court (12/22, 1/24, 3/25, 3/26) 24
- Jacobo – 156 Pine (3/24, 3/25, 3/26) 1
- Ayon – 565 Walnut Avenue (1/24, 3/25, 3/26) 1
- Orellano – 782 S Main (3/25, 3/26) 1
- ***Martinez – 656 W Bradbury (5/25, 6/26)*** **1**
- ***Terrel – 426 W Terra Bella (5/25, 6/26)*** **2**
- Correa – Tract 7445 (4/23, 7/25) 18
- Medical Draw Station (9/26) 0 (existing service)
- 533 W. Compton (Bank Owned) (5/26) 0
- **Park Village – 782 N Park Drive (6/26)** **33**
- Remaining Available Water Units **28**
- Projects in *italics* have expired. Recommend sending notification letters indicating that extension requests are necessary. Projects in ***bold italics*** have applied for extensions. Projects in **bold** are new projects. Projects ~~*struck out*~~ have been constructed.

b) Martinez – 656 West Bradbury Avenue– Will Serve Extension

- Water and Sewer service is requested for a proposed garage conversion ADU. Water and Sewer services exist for the existing house on the property. Additional Water and Sewer service connections will be required for the ADU. A Conditional Will-Serve letter was approved in May 2025, which is now expired. An extension has been requested.
- Recommended Action: Approve Conditional Will-Serve Letter to 656 West Bradbury.

c) Terrel – 426 West Terra Bella Avenue – Will Serve Extension Request

- The property at 426 West Terra Bella Avenue is planned to be subdivided into three parcels. Water and Sewer services exist for the existing house on Parcel 1. Water and Sewer services are requested for subdivide Parcel 2 and Parcel 3. A Conditional Will-Serve Letter was approved in May 2025, which is now expired. An extension has been requested.
- Recommended Action: Approve Conditional Will-Serve Letter to 426 West Terra Bella Avenue.

d) Park Village – 782 North Park Drive – Will Serve Request

- Park Village currently receives service for 91 tiny homes, a club house, pool, permanent restrooms, showers, and laundry facilities. The owner has requested to re-activate service to two previously served mobile home spaces and obtain service to an additional 33 mobile home units. Connection fees have previously been paid for these services.
- Recommended Action: Approve Conditional Will-Serve Letter to Park Village, 782 North Park Drive.

2) INFRASTRUCTURE PROJECTS

a) Drought Relief Grant from the Department of Water Resources – Well 4A

- Construction has been completed. The Notice of Completion was approved on May 27, 2026, and has been filed with Tulare County.
- Closeout documentation, including final reimbursement requests, is being prepared.
- Initial water quality sampling was collected in May 2026.
- Recommended Action: Board's Pleasure

b) TCP Planning Grant from the State Water Resources Control Board – Well 5, 3A, 4, & 6

- The SWRCB issued a Construction Funding Agreement on April 20, 2026, with a request to review and sign the Agreement within 30 calendar days. Several comments have been provided on the Agreement.
- The SWRCB anticipates an updated Agreement in June 2026.

- It is recommended that PPUD pursue potential acquisition of the property on Compton.
- In addition, DDW issued a Compliance Order for TCP (Order no. 04\_12\_26J\_19) on April 30, 2026. The Compliance Order includes Wells 3A, 4A, 5 and 6.
- The Compliance Order requires preparation of a Corrective Action Plan by June 30, 2026. P&P staff is currently updating the CAP. The previous CAP is provided for reference. The updates will be primarily related to the updated schedule, now that a construction funding agreement is imminent. The final CAP will be provided to the Board in July, for awareness.
- Public Notification of the water quality violation is required by June 30, 2026. A copy of the notice must be submitted along with a compliance certification form by July 10, 2026.
- Quarterly reporting is required beginning July 10, 2026, showing actions taken the previous quarter to comply with the Corrective Action Plan.
- Recommended Action: Authorize staff to submit the Updated Corrective Action Plan to DDW

c) Wastewater Treatment Plant Planning – Predevelopment Planning Grant Application

- The USDA Predevelopment Planning Grant has been submitted. USDA has initiated their review as of May 2026. USDA will notify us if any additional information is needed during their review.
- Recommended Action: Board’s Pleasure

d) New Well and Water Storage Tank – Funding Application

- In May 2026, PPUD applied for Technical Assistance (TA) funding to evaluate a new well and water storage tank.
- A response was received that the request was not eligible for the TA program because it is not addressing a compliance order.
- It may be possible to boost eligibility by submitting a funding request that includes consideration of homes on private wells near PPUD. A Drinking Water Grants Fact Sheet is provided for reference.
- Recommended Action: Consider authorizing a funding request that includes consolidation of homes on private wells.

3) COUNTY ROAD PROJECTS

- County Staff approached the PUD concerning three roadway projects. The locations include:

<b>Location</b>	<b>Water Valves</b>	<b>Sewer Manholes</b>	<b>Projected Cost</b>	<b>Projected Date</b>
Court St. Park St. to School St.	33	13	\$63,350	Spring 2024
Terra Bella Ave. Rd. 96 to Cedar St.	7	1	\$16,000	Summer 2024
Terra Bella Ave. SR 99 to School St.	23	8	TBD	Fall 2025

- The new reimbursement agreement for the Court Ave project is still pending.
- The County is processing the Utility Agreement (UA) for the second Terra Bella project with Caltrans for their review and approval. Once Caltrans approval is received, the County will provide the UA for PPUD consideration.
- Recommended Action: Board’s Pleasure

4) On-going Consultant Service Agreement

- The Consultant Service Agreement (CSA) for On-going Engineering Services between Pixley Public Utility District and Provost and Pritchard was last renewed in 2024.
- An updated CSA for the 2026/2027 Fiscal year is attached for consideration.
- Recommended Action: Review and approve CSA for On-going Engineering Services.

**7. Tools & Maintenance**

**8. Other Matters**

1) Pixley Public Utility District 2026-2027 Fiscal Year Budget

- A Special Board Meeting needs to be scheduled to discuss and determine the 2026-2027 Fiscal Year Budget.
- Recommended Action: Discuss and select a date to hold a Special Board Meeting for the 2026-2027 Fiscal Year Budget.

**Convene to Closed Session**

**9. Public Employee Performance Evaluation (Government Code Section 54957(b)(1)**

**Title: Part Time Office Assistant – Jacklyne Zavala**

**10. Public Employee Performance Evaluation (Government Code Section**

**54957(b)(1) Title: Office Manager – Amanda Rodari**

**Convene to Open Session**

**11. Discussion, Consideration, and Potential Action to Increase Compensation of Part Time Office Assistant – Jacklyne Zavala in an amount not to exceed \$20.00, per hour, effective June 1, 2026**

**12. Discussion, Consideration, and Potential Action to Increase Compensation of Office Manager – Amanda Rodari in an amount not to exceed \$34.00, per hour, effective June 1, 2026**

**13. Board Member Communications**

**14. Adjournment**

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at the Pixley Public Utility District, 232 East Davis Pixley, during normal business hours. *“This institution is an equal opportunity provider and employer. Waste/Water Services are provided on an Equal Opportunity basis. Reasonable accommodation for alternative means of communication or access for individuals with disabilities will be made upon request. Call: (559)757-3878 to request accommodation.”*