

# Pixley Public Utility District

## Board of Directors Regular Meeting

Date: November 1, 2021

Time: 6:30 P.M.

Place: 232 East Davis Pixley CA 93256

Contact: (559)757-3878

**NOTE: IF YOU WOULD LIKE TO CONFERENCE CALL INTO THE MEETING THE NUMBER IS: (701)802-5228 AND THE ACCESS CODE IS: 173772**

### Agenda:

**1. Call to Order**

**2. Minutes**

**3. Bills to be Paid**

**4. Public Comments**

- Members of the public may address the Board during public comments regarding any matter which is under the jurisdiction of the Board. Comments shall be limited to three minutes per person with thirty minutes overall for the entire comments period, unless otherwise indicated by the Board President.

**5. Update/Tait Property**

- Discussion, consideration and potential action related to the selling of the Tait Property

**6. Provost & Pritchard**

1) DEVELOPMENT UPDATE AND REPORT ACTIVE ITEMS

a) Remaining Available Water Units -

- Will Serve Letters **133 units**
- Elm St. – Medrano (5-16-19) **1**
- 1575 N. Park (5-28-19) **1**
- 1224 E. Terra Bella Ave. (6-24-19) **1**
- Walnut – Romero (09-17-19) **2**
- 521 Walnut – Coronel (10-8-19) **1**
- Mercado – Walnut (11-19-19) **1**
- Orneles – 270 W. Court Ave. (12-20-19) **3**
- Mata – 1021 S. Walnut (2-4-20) **1**
- Navarro – 637 W. Compton (6-29-20) **1**
- Campos – Pine St **2**

• Remaining Available Water Units **119 units**

• Proposed Truck Stop:

- The District forwarded comments to the engineer for the proposed Truck Stop. It is expected that a formal request for a will serve letter may be received by the

District prior to the Board meeting. If request is received, a recommended response will be prepared for Board consideration.

- Recommended Action: Board's Pleasure.
- Other:
- It is noted that a couple of developers have approached the District with questions regarding water and sewer capacity to support additional development. General information has been provided. It is recommended that developers be required to submit written requests to the District to determine what level of effort is appropriate and what costs the developers would be required to cover.

## 2) INFRASTRUCTURE PLANNING

### a) Well and Waterline Replacement Project

- Near term activity for November:
- Work will focus on modification of Well 2A, continued progress on Well 6, work on Well 5.
- Due to the increased cost of materials, the estimated cost to extend the water main in Elm Street from Lavonia to Joanne is \$103,683.21. It is estimated that there will be approximately \$93,000.00 of grant funds available in the USDA project. It is recommended that the District commit approximately \$10,000.00 toward the project to be able to complete the additional work. The funds could come from the Connection Fee Fund and the improvements are identified in the Capital Facility Plan. It is understood that there was more than \$52,000.00 of connection fees available in the water fund in June 2020.

### b) Pine Street Sewer Project

- Project is complete.

### c) Well 5 Emergency Repairs

- The repair project is complete. Staff continues to monitor operational adjustments.

## 3) FUNDING ASSISTANCE APPLICATION

### a) Interim Emergency Drinking Water and Drought Related Drinking Water Funding

- The State has provided an updated Scope of Work for District review. Comments to the updated Scope of Work have been returned to the State for final edits.
- Recommended Action: Board's pleasure

## 4) DROUGHT RELIEF GRANT APPLICATIONS TO THE DEPARTMENT OF WATER RESOURCES

- Funds are available under a Drought Relief program of the Department of Water Resources. The funds are available on a first come, first serve basis – as long as DWR staff deem the projects suitable for funding
- Three projects are defined, and the applications have been submitted to the State for consideration.

### ❖ Water Main Loop Across State Route 99

- This project would provide for a 12-inch main across State Route 99 north of Howard. The project would extend a 12-inch main north in Park Drive. The water main would loop from Main to Howard.

### ❖ Well 4 Rehabilitation

- This project would rehabilitate the Well 4 well casing in a manner similar to the work performed on Well 3A. The project would include a standby generator for Well 4.
  - ❖ Water main in Elm and loops to School Street
    - This project would provide a 10 inch main extension in Elm from Joanne to Ellsworth. In addition, this project would loop the waterlines in Carol, Holste, Sarah, and Diane to School Street.
- There has not been a response from DWR regarding the applications as of October 22, 2021.
- Recommended Action: Board's pleasure
- 5) TCP PLANNING GRANT APPLICATIONS TO THE STATE WATER RESOURCES CONTROL BOARD
  - a) Well 5
    - The Application has been submitted to the State for processing on June 23, 2020.
  - b) Well 3A
    - The Application has been submitted to the State for processing on June 23, 2020.
  - c) Well 2A and 4
    - The Application has been submitted to the State for processing on June 23, 2020.
    - The State has submitted a request for a Technical Assistance Grant on behalf of the Pixley PUD to perform design and environmental tasks for the project. A meeting was held with the State and Self Help Enterprises on October 22, 2021. An updated scope and schedule will be routed to Self Help Enterprises for processing so that a grant can be obtained to perform design and environmental documentation for the proposed improvements. A Construction Grant Application will then be prepared (likely by the end of 2022).
- 6) IRWM GRANT TO EVALUATE IMPROVING THE WATER LINE NORTH OF COURT ALONG PARK.
  - The County of Tulare has authorized additional work to be performed on this project. The work involves defining the necessary easements that should be existing for the existing water and sewer mains in the vicinity of the project. In addition, modifications to the existing Caltrans encroachment permit are in process. The encroachment permit modifications include clauses to allow for the temporary closure of tow off ramps from State Route 99.
  - It is recommended that the District authorize submittal of a Project Completion Report to the County of Tulare.
  - Funding assistance opportunities are being investigated.
  - The County of Tulare has notified the District that Pixley PUD will receive \$2,000,000 of grant funds to complete the construction of the water project. It is expected that the Pixley PUD will receive a contract in the next few months. A few easement documents need to be finalized regarding the proposed and existing water lines west of State Route 99 north of Court.
  - Recommended Action: Board's pleasure.
- 7) WATER RECLAMATION AGREEMENT
  - The State has approved the Report of Waste Discharge, which would allow the termination of the reclamation agreement with Junio Farms.
  - Recommended Action: Board's Pleasure.

- 8) TULE BASIN WATER QUALITY COALITION – WATER FILL STATION
- The Tule Basin Water Quality Coalition is requesting to enter into an agreement with the Pixley PUD for the installation and operation of a water fill station. The proposed location is the southeast corner of the tank site on School Street north of Terra Bella.
  - Updated information has been received and reviewed. Comments have been returned to the applicant. It is expected that an updated draft contract will be submitted to the Board for review in the near future.
  - Recommended Action: Board’s pleasure.
- 9) POINT OF USE (POU) AMENDMENT TO THE WATER SUPPLY PERMIT
- Pending receipt of documents from the Pixley elementary School and Middle School for review and consideration for approval and submittal to the DDW.
  - Recommended Action: Board’s pleasure.

**7. Tools & Maintenance**

**8. Other Matters**

- 1) New District Trucks
  - Discussion, consideration and possible action on getting new District pickups
- 2) New District Employee
  - Discussion, consideration and potential action on the hiring of a new District employee
- 3) UPDATE/DISTRICT GENERAL CHECKING ACCOUNT
- 4) EMERGENCY FUNDS/WELL #5
  - Discussion, consideration and action on transferring emergency funds from money market account to general checking account

**9. Board Member Communications**

**10. Adjournment**

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at Pixley Public Utility District, 232 East Davis Avenue Pixley, during normal business hours. *“This institution is an equal opportunity provider and employer. Communication for Hearing Impaired: the TTY/TDD number is: (800)654-5984, voice only: (800)654-5988. Waste Water Services are provided on an Equal Opportunity basis. Reasonable accommodations for alternative means of communications or access of individuals with disabilities will be made upon request. Call: (559)757-3878 to request accommodation.”*