

Pixley Public Utility District

Board of Directors Board Meeting

Date: January 8, 2024

Time: 6:30 P.M.

Place: 232 East Davis Pixley CA 93256

Contact: (559)757-3878

Agenda:

1. Call to Order

2. Minutes

3. Bills to be Paid

4. Public Comments

- Members of the public may address the Board during public comments regarding any matter which is under the jurisdiction of the Board. Comments shall be limited to three minutes per person with thirty minutes overall for the entire comments period, unless otherwise indicated by the Board President.

5. Stantec Consulting Services – Teviston Community Service District

- Discuss TCSD water system challenges and renew discussions about potential regionalization or consolidation

6. Alfonso Ayon – APN 299-081-034 585 ½ Walnut St.

- Will Serve Letter

7. Arta Palma – APN 299-150-023 772 S Main St.

- Will Serve Letter

8. Balbir Singh – 299-011-066 174 E Court Ave. & 299-011-007 210 N Main St.

- Extension Will Serve Letter

9. Provost & Pritchard

1) Development Update and Report on Active Items

a) Available Water Units (January 2023) **125**

- Will Service Letters
 - Mercado – Walnut (11-19-19/11-7-22) **1**
 - Orneles – 270 W. Court Ave. (12-20-19/2-07-23) **3**
 - N&S Truck Stop (11-2-21) **22**
 - Palma-Quiroz (7-11-22) **1**
 - Correa (7-11-22) **1**
 - Camp (8-1-22) **1**
 - Correa (12-5-22) **2**
 - Thandi/Singh (12-5-22) **24**
 - Correa – 451 Market Street (1-9-23) **3**

- Pixley Park **2**
- Correa – Pine Street **18**
- Robles – 339 Walnut Street **2**
- Terrel – 1430 East Terra Bella **1**
- Palma – 772 Main Street **1**
- Ayon – 585 ½ Walnut Street **1**
- Remaining Available Water Units **42 units**
- Projects in red were sent will-serve extension request letters as directed at the January Board meeting and who have not responded. I removed them from the list usage total.

b) Tentative Tract No. 7445

- The County of Tulare requested comments for this proposed subdivision. The response reiterated the comments provided in the summer of 2023.

c) Pixley Elementary School

- PPUD received communication from the Pixley Elementary School requesting information associated with potential annexation of the school to the PPUD. Communications have been initiated.

d) Pixley Park

- The County of Tulare has hired a design consultant and is consulting with District staff for water services to restrooms at the Park. P&P staff reviewed the draft plans and is coordinating with the engineer to assess fees.

2) Infrastructure Planning

a) Well and Waterline Replacement Project

- Near-term activity for the month:
- Well 5: Remaining items for Unified Construction are programming of the Cla-Val, providing for low flow shut off, and installation of the sound enclosure.
- Well 6: Remaining work for Unified Construction is the air release valve at the hydropneumatics tank.
- A final schedule has been requested. A retention of \$59,66151 remains.
- The financial hardship memorandum associated with the Proposition 84 funds was approved at the October Board meeting and was sent. Michael and Ronnie met with State grant staff, who acknowledged the hardship and are reviewing the information to determine any potential compensatory payment to PPUD.
- Recommended Action: Board’s Pleasure

3) Funding Assistance Applications

a) Interim Emergency Drinking Water and Drought Related Drinking Water Funding

- The fill station passed water tests and is in service. The State is issuing an extension to the contract. PPUD received the State license through the California Dept. of Public Health. P&P staff is completing the final report and reimbursement request.
- Recommended Action: Board's Pleasure
- b) Drought Relief Grant Applications to the Department of Water Resources
- A contract for the funding has been received from the Department of Water Resources.
 - ❖ Well 4 Rehabilitation:
 - Design is proceeding and we are coordinating with the electrical engineer. An updated set of Plans and Specifications will be submitted to DWR for review and authorization to advertise for construction. It is anticipated that the advertisement for construction will be in February 2024.
 - Recommended Action: Board's Pleasure
- c) TCP Planning Grant from the State Water Resources Control Board – Well 5, Well 3A, AND Well 4
- The State has authorized Self Help Enterprises with a Technical Assistance Grant for the project.
- Design and environmental work have begun. The work now includes mitigation measures for Well 6
- Recommended Action: Board's Pleasure
- d) TCP Construction Grant Applications to the State Water Resources Control Board – Well 5, Well 3A, 4, and 6
- The State has assigned a Project Manager for the Construction Grant Application. Information has been requested by the State to continue to process the application.
- Recommended Action: Board's Pleasure
- 4) County of Tulare – Court Avenue Project
 - The County of Tulare has contacted Pixley PUD regarding a road project in Court Avenue between Main Street and School Street.
 - The County is planning to resurface the roadway, which will impact the existing water valves and sewer manholes owned by the Pixley PUD. The County is requiring that Pixley PUD pay for raising the valves boxes and manholes.
 - The Board voted to approve the County loan agreement at the June 13 meeting. County returned a signed agreement. Awaiting bid results for the final construction cost.
 - Recommended Action: Board's Pleasure
- 5) County of Tulare – Terra Bella Avenue Project

- The County of Tulare has contacted the Pixley PUD regarding a 2024 road project on Terra Bella Avenue between Road 96 and Cedar Street. There are some PUD facilities in the area, but not many. It is expected that the County will notify Pixley PUD of anticipated costs to raise valve vaults and manholes.
 - Recommended Action: Board's Pleasure
- 6) County Water Feasibility Study
- County staff approached the PUD concerning the feasibility of extending the water main in Park Drive north to Road 120. It was determined that P&P staff would contract directly with the County to provide options (including new well/and or tank facilities) at no cost to the District. The study has been initiated.
 - Recommended Action: Board's Pleasure
- 7) Pixley PUD Rate Study
- P&P staff has prepared a draft rate study for review and comment. The draft study addresses water rates and sewer rates. Per direction from the November special meeting, a meeting was scheduled December 4th with Leadership Counsel to discuss options. Feedback from Leadership Counsel is pending.
 - Recommended Action: Discuss options

10. Tools & Maintenance

11. Other Matters

- 1) onCORE Origination – Community Solar System
 - Discuss, consider, and potential action on requesting proposal for leasing space at APN 314-080-030 2051 W Terra Bella WWTF.
 - Recommended Action: Discuss and potentially appoint who to request a proposal
- 2) Debit/Credit Card Processing Services
 - Discuss, consider, and take potential action on getting a Debit/Credit Card Processor.
 - Recommended Action: Discuss options
- 3) Pixley Public Utility District Employee Handbook
 - Discuss, consider, and possibly modify the District policies, which include but may not be limited to Probationary Period, Performance Evaluation, paid Holiday's, paid Vacation, and Health and Welfare for Full and Part-Time employees.
 - Recommended Action: Discuss options and potentially make revisions

12. Board Member Communications

13. Adjournment

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at the Pixley Public Utility District, 232 East Davis

Pixley, during normal business hours. *“This institution is an equal opportunity provider and employer. Waste/Water Services are provided on an Equal Opportunity basis. Reasonable accommodation for alternative means of communication or access for individuals with disabilities will be made upon request. Call: (559)757-3878 to request accommodation.*