

# Pixley Public Utility District

## Board of Directors Regular Meeting

Date: January 7, 2019

Time: 6:30 P.M.

Place: 232 East Davis Pixley CA 93256 Contact:  
(559)757-3878 FAX (559)757-3459

### Agenda:

**1. Call to Order**

**2. Minutes**

**3. Bills to be Paid**

**4. Public Comments**

- Members of the public may address the Board during public comments regarding any matter which is under the jurisdiction of the Board. Comments shall be limited to three minutes per person with thirty minutes overall for the entire comments period, unless otherwise indicated by the Board President.

**5. Sergio Romero**

- Walnut Street APN #'s 299-091-034 & 299-091-034
- Inquiring about building on property

**6. Arcadio Martinez**

- 1575 North Park Inquiring as to obtaining water service

**7. Provost and Pritchard**

1) Development and Report Active Items

a) Available Water Units (determined July 9, 2015)      **170 units**

• Remaining Available Water Units      **133 units**

b) Tract 770

- Some additional information regarding proposed sewer line adjustments has been received. Comments have been returned to developer. The District is waiting for returned plans for final review.

• Recommended Action: Board's Pleasure

c) ATT – Water Tower Site

- Construction has been initiated.

• Recommended Action: Board's Pleasure

d) County of Tulare

- The County is proposing improvements along Main Street between Terra Bella and Court Avenues. The work will include sidewalks, curbs, gutters, valley gutters, asphalt pave outs, bike lanes, storm drain improvements, ADA ramps, striping and signing. The County is requesting information from the District relative to impacts to the water and sewer facilities, and estimate of the

anticipated cost the District may be required to plan to expend for utility relocations.

- A response to the County was submitted on November 26 suggesting that additional information was necessary and suggesting that the work associated with water and sewer could be considered as incidental to the work proposed by the County, and therefore included in the funds received by the County for the improvements.
- Additional information was received. There will not be a requirement to move underground facilities. However, it appears that it will be required for the District to contract for lowering of water valve boxes and sewer manholes in the right of way prior to the paving operations. The District will then be required to contract for the raising of the valve boxes and sewer manholes once the County has completed the street improvements. Further contractual information is requested of the county if the Board so directs.

## 2) Infrastructure Planning

### a) Proposition 84 Project

- The State has received a formal request for an extension on the Proposition 84 funds. A response from the State is still pending. Recent communications from the State indicate that the extension request is now being processed.

### b) USDA Funding Application

- USDA has provided a Letter of Conditions for the funding. It is recommended that the District execute the Engineering Services Agreement, Legal Services Agreement, and Bond Counsel Agreement (separate cover).
- Recommended Action: Consideration and execution of the professional service agreements
  - ❖ Engineering
  - ❖ Legal Counsel
  - ❖ Bond Counsel
- Consideration of the Resolutions for:
  - ❖ Resolution of the District approving a Debt Management Policy (this is required to be approved prior to the District entering into any financing)
  - ❖ Resolution of the Pixley Public Utility District Financing Corporation approving a debt management policy.
  - ❖ Debt Management Policy

## 3) Water System

- VFD at Well 5
- It has been discussed that the District may wish to proceed with the purchase and Installation of a VFD at Well 5 to allow the well to run for an extended period of time and to allow for more consistent pressure in the system.
- The approximate cost for a VFD is between \$35,000 and \$45,000. A potential schedule for installation, after contracted, would be less than 180 days.
- If the District determines to proceed with contracting for a VFD, legal counsel shall need to advise a relative to the contractual requirements.
- Recommended Action: Board's Pleasure

## 4) Cross Connection Actions

- The District contracted a Cross Connection Survey and recommendations earlier 2018. Recommended actions regarding said report are offered for the Board consideration.

**8. Tools & Maintenance**

**9. Other Matters**

- 1) Case Closure/Underground Storage Tank Release
- 2) 2018 Fiscal Year End Audit is complete

**10. Board Member Communications**

**11. Adjournment**

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at Pixley Public Utility District, 232 East Davis Avenue Pixley, during normal business hours. *“This institution is an equal opportunity provider and employer. Communication for Hearing Impaired: the TTY/TDD number is: (800)654-5984, voice only: (800)654-5988. Waste Water Services are provided on an Equal Opportunity basis. Reasonable accommodations for alternative means of communications or access of individuals with disabilities will be made upon request. Call: (559)757-3878 to request accommodation.”*