

Pixley Public Utility District

Board of Directors Board Meeting

Date: June 3, 2024

Time: 6:30 P.M.

Place: 232 East Davis Pixley CA 93256

Contact: (559)757-3878

Agenda:

1. Call to Order

2. Minutes from the May 6, 2024 Board Meeting and May 29, 2024 Special Board Meeting

3. Bills to be Paid

4. Public Comments

- Members of the public may address the Board during public comments regarding any matter which is under the jurisdiction of the Board. Comments shall be limited to three minutes per person with thirty minutes overall for the entire comments period, unless otherwise indicated by the Board President.

5. Armando Ortiz – Self Help Enterprises

- Thriving Communities Grant

6. Provost & Pritchard

1) Development Update and Report on Active Items

a) Available Water Units **118**

- Will Service Letters
 - Mercado – Walnut (11/19, 11/22, 3/24) **1**
 - Orneles – 270 Court (12/19, 2/23, 3/24) **3**
 - N&S Truck Stop (11/21) **22**
 - Palma-Quiroz – 888 Walnut (7/22) **1**
 - Thandi/Singh – 174 Court (12/22, 1/24) **24**
 - Correa – Tr. 7445 (4/23) **18**
 - *Robles – 339 Walnut (6/23)* **2**
 - Terrel – 1430 Terra Bella (12/23) **1**
 - Palma – 772 Main Street (1/24) **1**
 - Ayon – 585 ½ Walnut Avenue (1/24) **1**
 - Jacobo – 156 Pine (3/24) **1**
 - Remaining Available Water Units **41**
 - Projects in *italics* have expired. Recommend sending notification letters indicating that extension requests are necessary. Projects in ***bold italics***

have applied for extensions. Projects in **bold** are new projects. Projects ~~struck out~~ have been constructed.

b) Pixley Elementary School

- PPUD received communication from Pixley Elementary School requesting information associated with potential annexation of the school to the PPUD. Communications have been initiated. Tulare County LAFCo has responded with some suggestions on how to proceed. A task checklist and budget has been routed to the school to review and initiate the process. Correspondence with the school and LAFCo is ongoing.

c) Park Park

- The County of Tulare has hired a design consultant and is consulting with District staff for water services to restrooms at the Park. P&P staff sent fees to County finance staff.

2) Infrastructure Planning

a) Well and Waterline Replacement Project

- Near-term activity for the month:
- Well 5: Well 5 is now producing acceptable water, awaiting re-installation of the sound enclosure
- Well 6: Remaining work for Unified Construction is the air release valve at the hydropneumatics tank. Unified is coordinating with Rob to do the work.
- The financial hardship memorandum associated with Proposition 84 funds was approved at the October Board meeting and was sent. Michael and Ronnie met with State grant staff, who acknowledged the hardship and are reviewing the information to determine any potential compensatory payment to PPUD.
- Recommended Action: Board's Pleasure

3) Funding Assistance Applications

a) Interim Emergency Drinking Water and Drought Related Drinking Water Funding

- The fill station passed water tests and is in service. The state is issuing an extension to the contract. PPUD received the State license through the California Dept. of Public Health. P&P staff is completing the final report and reimbursement request. Latest tests indicated non-complaint levels of 1-2-3 TCP, so we have ordered a granulated activated carbon filter to mitigate the issue. Mark Magtoto, our State representative, visited the site March 27, 2024 and was positive and helpful in his assessment. Filter is installed and we are awaiting test results for 1-2-3 TCP. The latest reimbursement request was deemed acceptable by Mark Magtoto and sent for payment. Final maintenance items are being addressed.

- Recommended Action: Board's Pleasure
- b) Drought Relief Grant Applications to the Department of Water Resources
- A contract for the funding has been received from the Department of Water Resources
 - ❖ Well 4 Rehabilitation:
- Design is proceeding and we are coordinating with the electrical engineer. An updated set of Plans and Specifications will be submitted to DWR for review and authorization to advertise for construction. It is anticipated that the advertisement for construction will be in May 2024. A final site meeting was conducted with the electrical engineer for final design requirements. We received the final design from the electrical engineer. Anticipating advertising in early to mid-June.
- Recommended Action: Board's Pleasure
- c) TCP Planning Grant from the State Water Resources Control Board – Well 5, Well 3A, AND 4
- The State has authorized Self Help Enterprises with a Technical Assistance Grant for the project.
- Design and environmental work proceed. The work now includes mitigation measures for Well 6.
- Recommended Action: Board's Pleasure
- d) TCP Construction Grant Applications to the State Water Resources Control Board – Well 5, Well 3A, 4, and 6
- The State has assigned a Project Manager for the Construction Grant Application. Information has been requested by the State to continue to process the application.
- An Emergency Chlorination Plan, Operation Manual, and Emergency Notification Plan for the Water System were approved at the April Board Meeting.
- Recommended Action: Board's Pleasure
- 4) Pixley PUD Rate Study
 - P&P staff prepared a final rate study. Public Hearing held May 29. Rate increases for water and sewer were adopted May 29.
 - Recommended Action: Board's Pleasure
- 5) County Road Projects
 - County Staff approached the PUD concerning two additional roadway projects. Including the Court Street project, the locations include:

Location	Water Valves	Sewer Manholes	Projected Cost	Projected Date
Court St. Park St. to School St.	33	13	\$63,350	Spring 2024
Terra Bella Ave. Rd. 96 to Cedar St.	7	1	\$16,000	Summer 2024
Terra Bella Ave. SR 99 to School St.	TBD	TBD	TBD	Summer 2025

- County Staff has reached out concerning Terra Bella payment for utility work. Options include:
 - ❖ Draft a new loan agreement for the work.
 - ❖ Roll the amount into the first loan payment.
 - ❖ Pay the amount in total.
- Recommended Action: Discuss options for Terra Bella Payment

7. Tools & Maintenance

8. Other Matters

- 1) Schedule of Fees and Charges – Effective June 1, 2024
 - Water User Charges (Monthly)(B) Metered – Residential, Commercial, Institutional metered connections updated to reflect rates approved on May 29, 2024
 - Sewer User Charges Monthly(A) Residential Rate updated to reflect rate approved May 29, 2024
- 2) Amanda Rodari – District Office Manager
 - Add to District Accounts and Business Credit Card
 - Recommended Action: Approve for Amanda Rodari to be added as a signer to the District Bank Accounts and order a Business Credit Card not to exceed \$2,500
- 3) Tri Counties Bank
 - Review, discuss and potentially approve the Execution of Special Depository Agreement (Night Drop) and the 3 Account Signature Cards, therefore Adopting the Business Analysis Account Organization/Unincorporated Association Resolution No. 2024 -04, Capital Improvement Account Organization/Unincorporated Association Resolution No. 2024 – 05, and 123 TCP Account Organization/Unincorporated Association Resolution No. 2024 – 06.
 - Recommended Action: Approve the Execution of the Special Depository Agreement, 3 Account Signature Cards, and Adoption of the Business Analysis Account Organization/Unincorporated Association Resolution

No. 2024 -04, Capital Improvement Account
Organization/Unincorporated Association Resolution No. 2024 – 05, and
123 TCP Account Organization/Unincorporated Association Resolution
No. 2024 – 06.

9. Board Member Communications

10. Adjournment

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at the Pixley Public Utility District, 232 East Davis Pixley, during normal business hours. *“This institution is an equal opportunity provider and employer. Waste/Water Services are provided on an Equal Opportunity basis. Reasonable accommodation for alternative means of communication or access for individuals with disabilities will be made upon request. Call: (559)757-3878 to request accommodation.*