

## **MINUTES**

**The Pixley Public Utility District held a Regular Board Meeting on the 3rd day of February, 2020 at the Pixley Public Utility District Office.**

It was there determined that a quorum was present with the following Board Members present: Roger Ward, Ramon Cisneros, David Terrel and Ronnie Prine. Board President Bob Chandler was absent. Also present were: Matt Pierce, Attorney for the District; Michael Taylor, District Engineer; Randy Masters, District Chief Operator; Jennifer Blevins; District Office Manager, Mr. and Mrs. Pedro Mata and several Community members.

**Meeting was called to order at: 6:30p.m.**

**Minutes:** The minutes of the January 6th Regular Board Meeting were submitted for review. On motion of Ronnie Prine and second by Ramon Cisneros and a unanimous vote the minutes were approved as submitted. Motion Carried.

**Bills to be paid:** On motion of Ronnie Prine and second by David Terrel and a unanimous vote the following bills were ordered paid. **See Exhibit "A"**. Motion Carried.

**Public Comments:** Several Community Members were present commenting that they were in favor of bottled water for the Community of Pixley.

**Pixley PUD Possible Interim Solution for Water Quality Issues/Mark Magtato – Waterboards**

- **Discussion, consideration and possible action on Pixley PUD possible interim solution for Water Quality Issues**

District Office Manager; Jennifer Blevins informed the Board that the District had been contacted by Mark Magtato of the State Waterboards by phone and a follow-up email. He stated that he had received an email from Sandra Sabin at Tulare County. Someone from Leadership Council had contacted her regarding bottled water for the Community of Pixley. He stated that since Pixley PUD has approximately 830 customers, the Tulare Countywide Bottled Water Program is currently not set up to take on that many new customers. He suggested an interim solution of a water vending machine. The Board directed Office Manager; Jennifer Blevins to come back next month with more information regarding this matter. No Formal Action.

**Pedro Mata/1021 South Walnut – APN #299-061-044/Declared Abandoned 10/05/2009**

- **Discussion, consideration and possible action on above noted abandonment**

Mr. and Mrs. Pedro Mata were present requesting a will serve letter for 1021 South Walnut. District Office Manager; Jennifer Blevins stated that capacity rights on the property had been abandoned on 10/05/2009. After some discussion on motion of Ramon Cisneros and second by David Terrel and a unanimous vote the Board directed District Office Manager; Jennifer Blevins to calculate monthly billing at current rate from the date of the abandonment to current date to quote connection fees due the District. Motion Carried. Mr. and Mrs. Mata were told that capacity was available. On motion of Ramon Cisneros and second by Ronnie Prine and a unanimous vote the Board directed District Engineer; Michael Taylor to issue a will serve letter. Motion Carried.

**Jose Ramos/762A, 762B and 762 ½ Main Street**

- **Update on above noted addresses/separating out water lines**

District Chief Operator, Randy Masters stated that he and Blain did meet with the owner of the property to ensure they knew the location of water meters.

**Convene to Closed Session**

**The Board convened to closed session at 6:50 p.m. for Conference with Real Property Negotiators (Government Code Section 54956.8)**

**Property: 637 W. Compton  
Pixley CA. 93256  
APN #298-060-003**

**Agency Negotiation: Pixley PUD and Beatrice Aldana Gonzalez**

**Agency Negotiators: Michael Taylor; District Engineer and Chad Lew; Attorney for the District**

**Under Negotiation: Price and/or Terms of Payment for Purchase, Lease or Exchange**

**Re-Convened to Open Session at 7:04 p.m.**

**Reportable Action: The Board directed the District Secretary to work with District Counsel to obtain an appraisal on the property. The price of the appraisal cannot exceed \$4,000 without further direction from the Board.**

**Provost & Pritchard/Development Update and Report Active Items**

**Remaining Available Water Units - 133 units**

**Will Serve Letters**

**Elm Street – Medrano (5-16-19)**

<b>1575 N. Park (5-28-19)</b>	<b>1</b>
<b>1224 E. Terra Bella Ave. (6-24-19)</b>	<b>1</b>
<b>Walnut – Romero (09-17-19)</b>	<b>2</b>
<b>521 Walnut – Coronel (10-8-19)</b>	<b>1</b>
<b>Mercado – Walnut (11-19-19)</b>	<b>1</b>
<b>Orneles – 270 W. Court Ave. (12-20-19)</b>	<b>3</b>
<b>Remaining Available Water Units</b>	<b><u>123 units</u></b>

#### **Tract 770**

**Construction has been initiated. Work is proceeding to determine the required Residential fire sprinklers configuration.**

District Engineer; Michael Taylor reported that him and Randy have a meeting with them tomorrow.

**Recommended Action: Board's pleasure**

#### **Pixley Elementary School**

**The Pixley PUD has been contacted by consultants for the Pixley Elementary School regarding a proposed expansion of the School. The details of the proposed expansion have not yet been received for official review and comment. It has been expressed to the consultants for the school that annexation of the elementary school to the Pixley PUD boundary is recommended.**

District Chief Operator; Randy Masters reported that they had a fire hydrant flow test done.  
District Engineer; Michael Taylor stated that he would send a letter asking for a status report.

#### **Infrastructure Planning**

##### **A. Proposition 84 Project**

**The State has provided the extension on the Proposition 84 funds.**

##### **B. USDA – Funding Application**

**Updated Plans and Specifications are submitted to the District, the State, and USDA for review and approval**



**Bond Counsel has communicated with the District and USDA for final preparation of necessary document for approval**

**Right of Way information has been complied and submitted to legal counsel for review and approval.**

**Recommended Action: Approve and execute the following documents:**

**Right of Way Certification**

On motion of Ramon Cisneros and second by Ronnie Prine and a unanimous vote the Board approved the Right of Way Certification. Motion Carried.

District Engineer; Michael Taylor reported that Bond Counsel should have a list of action items by the next meeting.

**C. IRWN – Funding Application**

**Provost and Pritchard has received a contract from the County of Tulare to perform a conceptual design of a new water main crossing of State Route 99 north of Court St. The work has been initiated. The work is funded through a Grant from the State of California.**

**Recommended Action: Board's pleasure**

**WATER SYSTEM**

**VFD at Well 5**

**A contract form Tesco has been executed and sent to Tesco. Tesco is proceeding with the VFD project for Well No. 5.**

District Engineer; Michael reported that Tesco will be at well #5 on Wednesday to perform some modifications and start up the VFD.

**Recommended Action: Board's pleasure**

**Tools & Maintenance:**

**Randy's Retirement**

- **Discussion, consideration and possible action in regards to District Chief Operator; Randy Master's retirement.**

Chad Lew; Attorney for the District recommended that the Board put together a Committee consisting of two Board members to review salary surveys and bring back information to the board in regards to filling Randy's position.

On motion of Ramon Cisneros he volunteered himself and David Terrel to serve on the committee; David agreed. Second by Ronnie Prine and a unanimous vote. Motion carried.

**Other Matters:**

- **Election Season Do's and Don'ts/F.Y.I.**

District Office Manager; Jennifer Blevins submitted Election Season Do's and Don'ts to Board members. Information Only.

- **Form 700 Renewal**

District Office Manager; Jennifer Blevins submitted renewal form 700s for signatures.

- **Salary Surveys**

District Office Manager; Jennifer submitted Salary Surveys from:

City of Delano  
City of Tulare  
City of Porterville  
Woodville Public Utility District  
Earlimart Public Utility District  
Tipton Community Services District

**Board Member Communications:** N/A

**Adjournment:** There being no further business before the Board the meeting was adjourned at 7:24 p.m. on motion of David Terrel and second by Ronnie Prine.

**Respectively submitted**  
**Jennifer Blevins**  
**Secretary/Clerk**

PIXLEY PUBLIC UTILITY DISTRICT  
BILLS TO BE PAID  
FEBRUARY 2020

AT&T		\$414.38
AT&T U-VERSE		\$203.42
AT&T U-VERSE		\$74.90
AT&T U-VERSE		\$68.10
AT&T MOBILITY		\$307.17
AT&T MOBILITY		
ANIMAL HEALTH INTERNATIONAL	\$700.29	\$550.29
ARAMARK		\$1,964.40
AYALA'S LAWN CARE		
BSK		\$220.00
BROWN ARMSTRONG ACCOUNTANCY		
BUGZILLA		\$70.00
CLINES		\$204.77
CORE & MAIN		\$373.23
FGL		
GAS COMPANY, THE		\$164.09
GIOTTO'S ALARM TECH INC.		\$1,368.00
MC & SONS AUTO REPAIR & TOWING		
MCCORMICK, KABOT, JENNER&LEW		\$514.18
MORRIS LEVIN & SON		\$1,574.14
OFFICE DEPOT		
PERSONNEL CONCEPTS		
PINE, PEDRONCELLI & AGUILAR INC.		\$135.00
PIXLEY AUTO PARTS		\$478.24
PIXLEY IRRIGATION DISTRICT		
PROVOST & PRITCHARD		\$7,162.92
RAY CISNEROS AUTO TECH		\$319.99
SAUL AYALA		
SIERRA DAIRY		
SJVAPCD		\$290.00
SOUTHERN CALIFORNIA EDISON		\$3,140.28
SOUTHERN CALIFORNIA EDISON		\$1,534.41
SOUTHERN CALIFORNIA EDISON		\$2,496.09
STATE WATER RESOURCES CONTROL BOARD		
SUNCREST BANK		\$1,984.52
TESCO CONTROLS INC		
TULE TRASH		
TURNUPSEED ELECTRIC SERVICE INC.		
USA BLUEBOOK		\$338.49
W.M. LYLES CO.		
WESTECH		
ZEE MEDICAL SERVICE		
PAID BILLS		\$10,387.36
PENDING BILLS		\$15,563.65
TOTAL		\$25,951.01
EXHIBIT "A"		