

Pixley Public Utility District

Board of Directors Board Meeting

Date: July 1, 2024

Time: 6:30 P.M.

Place: 232 East Davis Pixley CA 93256

Contact: (559)757-3878

Agenda:

1. Call to Order

2. Minutes

3. Bills to be Paid

4. Public Comments

- Members of the public may address the Board during public comments regarding any matter which is under the jurisdiction of the Board. Comments shall be limited to three minutes per person with thirty minutes overall for the entire comments period, unless otherwise indicated by the Board President.

5. Balbir (Bob) Singh

- Discuss potential water flow at fire hydrant closest to 210 Main St Pixley CA.

6. Arlene Guerra – Self Help Enterprises

- USDA Grant for assistance with Board Member recruitment and Board-Employee Training/Assurance Agreement

7. Provost & Pritchard

1) Development Update and Report on Active Items

a) <u>Available Water Units</u>	118
• Will Service Letters	
• Mercado – Walnut (11/19, 11/22, 3/24)	1
• Orneles – 270 Court (12/19, 2/23, 3/24)	3
• N&S Truck Stop (11/21)	22
• Palma-Quiroz – 888 Walnut (7/22)	1
• Thandi/Singh – 174 Court (12/22, 1/24)	24
• Pixley Park (2/23)	2
• Correa – Tr. 7445 (4/23)	18
• Robles – 339 Walnut (6/23)	2
• Terrel – 1430 Terra Bella (12/23)	1
• Palma – 772 Main Street (1/24)	1
• Ayon – 585 ½ Walnut Avenue (1/24)	1
• Jacobo – 156 Pine (3/24)	1
• Valdovinos – 1086 Market (7/24)	1

- Remaining Available Water Units
 - Projects in *italics* have expired. Recommend sending notification letters indicating that extension requests are necessary. Projects in ***bold italics*** have applied for extensions. Projects in **bold** are new projects. Projects ~~struck out~~ have been constructed.
 - Recommended Action: Discuss and potentially take action of approving the Will Serve Letter for Valdovinos-1086 Market
- b) Pixley Elementary School
- PPUD received notification from Pixley Elementary School requesting information associated with potential annexation of the school to the PPUD. Communications have been initiated. Tulare County LAFCo has responded with some suggestions on how to proceed. A task checklist and budget are being prepared for the school to review and initiate the process. Correspondence with the school and LAFCo is ongoing.
- c) Pixley Park
- The County of Tulare completed the water services to the restrooms at the Park. P&P staff sent fees to County finance staff.
- 2) Infrastructure Planning
- a) Well and Waterline Replacement Project
- Near-term activity for the month:
 - Well 5: Well 5 is now producing compliant water. Programming and sound enclosure are complete. Potential for some additional adjustments to the programming to allow for no bypass to waste if the pump has run within a few hours.
 - Well 6: Remaining work for Unified Construction is the air release valve at the hydropneumatics tank. P&P staff reached out to Unified for a final schedule.
 - The financial hardship memorandum associated with Proposition 84 funds was approved at the October Board meeting and was sent. Michael and Ronnie met with State grant staff, who acknowledged the hardship and are reviewing the information to determine any potential compensatory payment to PPUD.
 - Recommended Action: Board's Pleasure
- 3) Funding Assistance Applications
- a) Interim Emergency Drinking Water and Drought Related Drinking Water Funding
- The fill station passed water tests and is in service. The State is issuing an extension to the contract. PPUD received the State license through the California Dept. of Public Health. Mark Magtoto, our State representative, visited the site March 27 and was positive and helpful in his assessment. The latest reimbursement request was deemed acceptable by Mark Magtoto and sent for payment. Filter is installed and we received a "non-detect" test

results for 1,2,3-TCP. Final maintenance items have been addressed. P&P staff completed the final report and will complete the final reimbursement request when we receive the final invoice from the contractor.

- Recommended Action: Board's Pleasure
- b) Drought Relief Grant Applications to the Department of Water Resources
 - A contract for the funding has been received from the Department of Water Resources.

❖ Well 4 Rehabilitation:

- Design is complete. The project was advertised on June 14, the pre-bid meeting was held on June 25 (11 total participants; 3 general contractors), and the bid opening is scheduled for July 16.
- A Notice of Determination is prepared for an Addendum to a previously adopted Negative Declaration. The Addendum was approved in December 2022. It is recommended that the Notice of Determination is approved and executed. Once executed, the Notice of Determination will be submitted to the County of Tulare and the State Clearinghouse.
- Recommended Action: Authorize execution of the Notice of Determination. Authorize submittal of the Notice of Determination to the County of Tulare and to the State Clearinghouse.

c) TCP Planning Grant from the State Water Resources Control Board – Well 5, Well 3A, AND Well 4

- The State has authorized Self Help Enterprises with a Technical Assistance Grant for the project.
- Design and environmental work proceed. The work now includes mitigation measures for Well 6
- Recommended Action: Board's Pleasure

d) TCP Construction Grant Applications to the State Water Resources Control Board – Well 5, Well 3A, 4, and 6

- The State has assigned a Project Manager for the Construction Grant Application. Information has been requested by the State to continue to process the application.
- An Emergency Chlorination Plan, Operation Manual, and Emergency Notification Plan for the Water System were approved at the April Board Meeting.
- Recommended Action: Board's Pleasure

4) County Road Projects

- County Staff approached the PUD concerning two additional roadway projects. Including the Court Street project, the locations include:

Location	Water Valves	Sewer Manholes	Projected Cost	Projected Date
Court St. Park St. to School St.	33	13	\$63,350	Spring 2024
Terra Bella Ave. Rd. 96 to Cedar St.	7	1	\$16,000	Summer 2024
Terra Bella Ave. SR 99 to School St.	TBD	TBD	TBD	Summer 2025

- County Staff has reached out concerning Terra Bella payment for utility work. Board directed P&P staff to work with County Staff to draft a new loan agreement for the work at the June meeting.
 - Recommended Action: Board’s Pleasure
- 5) On-Going Consultant Service Agreement
- The Consultant Service Agreement (CSA) between Pixley PUD & Provost & Pritchard has not been formally renewed since 2016. I have attached an updated CSA for review and approval for the 2024/2025 fiscal year.
 - Recommended Action: Review and approve CSA
- 6) Thriving Communities
- Self-help Enterprises and County of Tulare staff reached out concerning an FHWA grant. A meeting was held on June 18 to discuss. Potential uses for the award include feasibility studies, public outreach efforts, or specific projects. One such project includes funding for the utility adjustments within County Road projects (Court Street and Terra Bella Avenue).
 - Recommended Action: Board’s Pleasure
- 7) Lead Service Line Inventory
- P&P staff is researching State requirements for lead services within Pixley water services. Deliverable to the State is due in October. A workplan for specific actions to be performed is required prior to physical verification of water service materials. It is recommended that a workplan is prepared and submitted for authorization to proceed prior to the August Board meeting. The Lead Service Line Inventory is due to the State in October 2024.
 - Recommended Action: Authorize proceeding with preparing the workplan
- 8. Tools & Maintenance**
- 9. Other Matters**
- 1) Tri Counties Bank
- Business Online Banking Authorization and Agreement is being presented to allow Pixley Public Utility Districts Online Banking Access to the 3 Bank accounts with Tri Counties Bank. The execution of the Agreement would

grant Account Setup, Senio Admin Designation to Office Manager Amanda Rodari, Service Fees & Charges, QuickBooks Export, and Business Bill Pay.

- Recommended Action: Discuss, consider, and possibly take action on approving the execution of the Tri Counties Bank Business Online Banking Authorization and Agreement
- 2) Schedule Special Board Meeting to discuss District Budget for the 2024-2025 Fiscal Year.

10. Board Member Communications

11. Adjournment

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at the Pixley Public Utility District, 232 East Davis Pixley, during normal business hours. *“This institution is an equal opportunity provider and employer. Waste/Water Services are provided on an Equal Opportunity basis. Reasonable accommodation for alternative means of communication or access for individuals with disabilities will be made upon request. Call: (559)757-3878 to request accommodation.*