

Pixley Public Utility District

Board of Directors Board Meeting

Date: September 9, 2024

Time: 6:30 P.M.

Place: 232 East Davis Pixley CA 93256

Contact: (559)757-3878

Agenda:

1. Call to Order

2. Minutes

3. Bills to be Paid

4. Public Comments

- Members of the public may address the Board during public comments regarding any matter which is under the jurisdiction of the Board. Comments shall be limited to three minutes per person with thirty minutes overall for the entire comments period, unless otherwise indicated by the Board President.

5. Margarita Robles Castro

- 260 E Bradbury & 721 S Center

6. Village 5 LLC DBA Park Village - Susie Boutonnet & Rebecca Brown

7. Provost & Pritchard

1) Development Update and Report on Active Items

a) Available Water Units **116**

- Will Service Letters
 - Mercado – Walnut (11/19, 11/22, 3/24) **1**
 - Orneles – 270 Court (12/19, 2/23, 3/24) **3**
 - N&S Truck Stop (11/21) **22**
 - Palma-Quiroz – 888 Walnut (7/22) **1**
 - Thandi/Singh – 174 Court (12/22, 1/24) **24**
 - Correa – Tr. 7445 (4/23) **18**
 - Robles – 339 Walnut (6/23) **2**
 - Terrel – 1424 Terra Bella (12/23) **1**
 - Palma – 772 Main Street (1/24) **1**
 - Ayon – 585 ½ Walnut Avenue (1/24) **1**
 - Jacobo – 156 Pine (3/24) **1**
 - Valdovinos – 1086 Market (7/24) **1**
 - Remaining Available Water Units **40**
 - Projects in *italics* have expired. Recommend sending notification letters indicating that extension requests are necessary. Projects in ***bold italics***

have applied for extensions. Projects in **bold** are new projects. Projects ~~struck out~~ have been constructed.

b) Pixley Elementary School

- PPUD received communication from Pixley Elementary School requesting information associated with potential annexation of the school to the PPUD. Communications have been initiated. Tulare County LAFCo has responded with some suggestions on how to proceed. A task checklist and budget has been routed to the school to review and initiate the process. Correspondence with the school and LAFCo is ongoing.

2) Infrastructure Planning

a) Well and Waterline Replacement Project

- Near-term activity for the month:
- Well 5: Well 5 is now producing compliant water. Programming and sound enclosure are complete. Potential for some additional adjustments to the programming to allow for no bypass to waste if the pump has run within a few hours.
- The financial hardship memorandum associated with the Proposition 84 funds was approved at the October Board meeting and was sent. Michael and Ronnie met with State grant staff, who acknowledged the hardship and are reviewing the information to determine any potential compensatory payment to PPUD. Correspondence is ongoing.
- Recommended Action: Board's Pleasure

3) Funding Assistance Applications

a) Interim Emergency Drinking Water and Drought Related Drinking Water Funding

- The fill station passed water tests and is in service. The State is issuing an extension to the contract. PPUD received the State license through the California Dept. of Public Health. Mark Magtoto, our State representative, visited the site March 27 and was positive and helpful in his assessment. The latest reimbursement request was deemed acceptable by Mark Magtoto and sent for payment. Filter is installed and we received a "non-detect" test results for 1,2,3-TCP. Final maintenance items have been addressed. P&P staff completed the final report and will complete the final reimbursement request when we receive the final invoice from the contractor.
- Recommended Action: Board's Pleasure

b) Drought Relief Grant Applications to the Department of Water Resources- Well 4A

- Bids were received on July 16, 2024. A request for additional funds and schedule has been submitted to DWR to allow the award. DWR has reviewed

the request and will likely provide a response prior to the Board meeting. If sufficient additional funds are granted, the PPUD will be able to issue the Notice of Award for construction. The request for additional funds and schedule is attached separately. The State added funds to the project. P&P staff has prepared a Notice of Award and draft Change Order to remove the Sea Train at the PPUD office.

- Recommended Action: Execute the Notice of Award to Steve Dovali Construction. Authorize routing the Notice of Award to Steve Dovali Construction.
- c) TCP Planning Grant from the State Water Resources Control Board – Well 5, Well 3A, 4, & 6
 - The State has authorized Self Help Enterprises with a Technical Assistance Grant for the project.
 - Design and environmental work proceed. Environmental documents are attached for adoption
 - Recommended Action: Adopt the environmental documents.
- d) TCP Construction Grant Applications to the State Water Resources Control Board – Well 5, Well 3A, 4, and 6
 - The State has assigned a Project Manager for the Construction Grant Application. Information has been requested by the State to continue to process the application.
 - A progress meeting with the State was held August 12, 2024. Project progressing.
 - Recommended Action: Board’s Pleasure

4) County Road Projects

- County Staff approached the PUD concerning two additional roadway projects. Including the Court Street project, the locations include:

Location	Water Valves	Sewer Manholes	Projected Cost	Projected Date
Court St. Park St. to School St.	33	13	\$63,350	Spring 2024
Terra Bella Ave. Rd. 96 to Cedar St.	7	1	\$16,000	Summer 2024
Terra Bella Ave. SR 99 to School St.	TBD	TBD	TBD	Summer 2025

- County Staff has reached out concerning Terra Bella payment for utility work. Board directed P&P staff to work with County Staff to draft a new loan agreement for the work at the June meeting.

- The County has indicated that excess funds from the ARPA project in Pixley might be eligible for use to pay down a portion of the Court Street loan, as associated with water system improvements. A request for additional information has been sent to the County. The excess funds amount to \$32,209. County Staff submitted a payment schedule for Court St.
 - County Staff sent a draft agreement for the Terra Bella (Rd 96 to Cedar St.) for approval.
 - Recommended Action: Review, discuss, and potentially approve the Terra Bella agreement and payment schedule.
- 5) On-Going Consultant Service Agreement
- The Consultant Service Agreement (CSA) between Pixley PUD & Provost & Pritchard has not been formally renewed since 2016. I have attached an updated CSA for review and approval for the 2024/2025 fiscal year.
 - Recommended Action: Review and approve CSA
- 6) Thriving Communities
- Self-help Enterprises and County of Tulare staff reached out concerning an FHWA grant. A meeting was held on June 18 to discuss. Potential uses for the award include feasibility studies, public outreach efforts, or specific projects. One such project includes funding for the utility adjustments within County Road projects (Court Street and Terra Bella Avenue).
 - Recommended Action: Board's Pleasure
- 7) Lead Service Line Inventory
- P&P staff is proceeding in accordance with the approved Task Order. A draft workplan has been submitted to the State for preliminary comments. A final workplan would be submitted once preliminary comments have been received. The Lead Service Line Inventory is due to the State in October 2024.
 - P&P staff is proceeding to complete the inventory in September/early October.
 - Recommended Action: Board's Please
- 8) SSMP update
- Pixley PUD has received a Notice of Applicability for the Sanitary Sewer Management Plan. The State has several requirements associated with updating the existing plan to comply with the new Geneal Order.
 - P&P staff is proceeding to complete the update to the SSMP in accordance with the authorized Task Order.
- 9) Technical Assistance Grant Applications
- P&P staff prepared application for the following projects:
 - ❖ Sewer relocation from behind homes to adjacent roadways
 - ❖ Wastewater treatment plant improvements including groundwater monitoring wells, lift station self-cleaning screen, and grit removal

- ❖ Replace water mains that are 4” diameter and smaller
- Recommended Action: Authorize submittal to the State Regional Board

8. Tools & Maintenance

- 1) KC McPhetridge – Backflow Certification
 - California Rural Water Association reached out regarding hours pertaining to Related Technical Instruction KC needs pertaining to his Apprenticeship with them. One of the options to obtain hours is to become Backflow Certified. CRWA would waive the class fee. PPUD would endorse travel and lodging expenses.
 - Recommended Action: Discuss and potentially approve a budget for KC McPhetridge to attend and receive his Backflow Certification

9. Other Matters

- 1) Tri Counties Bank
 - Business Online Banking Authorization and Agreement is being presented to allow Pixley Public Utility Districts Online Banking Access to the General Savings accounts with Tri Counties Bank. The execution of the Agreement would grant Senior Admin Designation to Office Manager Amanda Rodari, to use QuickBooks Export, Business Bill Pay, and Account Transfers.
 - Recommended Action: Discuss, consider, and possibly take action on approving the execution of the Tri Counties Bank Business Online Banking Authorization and Agreement for the Pixley Public Utility District General Savings Account.
- 2) Streamline – District Website
 - The company is implementing new features to help their customers meet all the standards of the new ADA Rules. Price increase as of January 1, 2025. The current Plan is \$355 which is being discontinued and the Compliance Basic to which the Streamline Representative recommended for our site would be \$416 a month.
- 3) Sustainable Groundwater Management Act (SGMA)
 - Public Hearing for consideration of probationary designation for the Tule Subbasin is September 17, 2024

10. Board Member Communications

11. Adjournment

Materials related to an item on this Agenda submitted to the legislative body after distribution of the agenda packet are available for public inspection at the Pixley Public Utility District, 232 East Davis Pixley, during normal business hours. *“This institution is an equal opportunity provider and employer. Waste/Water Services are provided on an Equal Opportunity basis. Reasonable accommodation for alternative means of communication or access for individuals with disabilities will be made upon request. Call: (559)757-3878 to request accommodation.*